

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: July 9, 2026

1. Please mark one: ☐ Bill Request or ☒ Resolution Request

2. Does this request directly impact property within .5 miles of the South Platte River (Check map [HERE](#)) ☐ Yes ☒ No

3. Does this item fall under XO 66 (Prop 123) requiring it to skip Mayor-Council ☐ Yes ☒ No

4. Do you need to request a Waiver Request for this item ☐ Yes ☒ No

5. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

6. **Title:** Approves a contract with Janco FS 3, LLC, dba Velociti Services for \$3,500,000.00 and for three years with two, one-year options to extend for total property management services at 4347 Airport Way, Denver, Colorado, in Council District 11. (PLANE-202683187).

7. **Requesting Agency:** Department of Aviation

8. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Ken Cope	Name: Christopher Lowell
Email: Ken.Cope@flydenver.com	Email: Christopher.lowell@flydenver.com

9. General description or background of proposed request. Attach executive summary if more space needed:

This contract is for a firm to provide comprehensive management and operational services for the 4347 Airport Way property ("DEN Gateway Office"). The firm will be responsible for maintaining all building systems, ensuring regulatory compliance, supporting sustainability goals, managing tenant relations, and overseeing financial and risk management to ensure efficient, safe, and sustainable facility operations. This aligns with Vision 100 both through Empowering Our People and Growing Our Infrastructure through building adequate workspace for our growing workforce.

10. **City Attorney assigned to this request (if applicable):** Jacob Garner

11. **City Council District:** Council District 11

****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services

Vendor/Contractor Name (including any dba's): Janco FS 3, LLC DBA VELOCITI SERVICES

Contract control number (legacy and new): PLANE-202683187

Location: Denver International Airport

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
Three years with two, one-year extensions

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$3,500,000	N/A	\$3,500,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3 years + two, 1-year extensions	N/A	N/A

Scope of work:

This contract is for a firm to provide comprehensive management and operational services for the 4347 Airport Way property ("DEN Gateway Office"). The firm will be responsible for maintaining all building systems, ensuring regulatory compliance, supporting sustainability goals, managing tenant relations, and overseeing financial and risk management to ensure efficient, safe, and sustainable facility operations.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Operations and Maintenance (O&M)

Is this contract subject to: ☒ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 16% MWBE participation

Who are the subcontractors to this contract? N/A

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