

BILL/ RESOLUTION REQUEST

- 1. Title:** Approves a one year, \$1,250,000 master purchase agreement between the City and County of Denver and Prodocument Solutions with options for three one year extensions for providing all materials and services related to the City's ballot printing needs.
- 2. Requesting Agency:** Clerk and Recorder Elections Division
- 3. Contact Person *with actual knowledge of proposed ordinance***
 - Name:** Joe Saporito
 - Phone:** 720-913-8118
 - Email:** joseph.saporito@denvergov.org
- 4. Contact Person *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary***
 - Name:** Joe Saporito
 - Phone:** 720-913-8118
 - Email:** joseph.saporito@denvergov.org
- 5. Describe the proposed ordinance, including what the proposed ordinance is intended to accomplish, who's involved**
 - a. Scope of Work**

This contract between the City and County of Denver (the City) and Prodocument Solutions (vendor) is for the purchase of printing and mailing voting ballots. The vendor shall provide all materials and services related to the City's ballot printing needs. All ballots shall be prepared in accordance with the Sequoia Voting System's "Ballot and Ballot Printing Specification Manual" manual AND all Denver-specific packaging and delivery guidelines.
 - b. Duration**

One Year with three possible one year extensions
 - c. Location**

n/a
 - d. Affected Council District**

citywide
 - e. Benefits**

Using vendor who won a competitive bid
 - f. Costs**

\$1,250,000
- 6. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.**

No

Bill Request Number: BR12-0074

Date: 1/24/2012