

ORDINANCE/RESOLUTION REQUEST

Please email requests to Nancy Kuhn at
Nancy.kuhn@denvergov.org by **NOON on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 3/18/2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain: N/A

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Approval of an Easement Agreement where the City grants the Water Board an easement for an existing water line across a portion of the Lowry Fire Station site.

3. Requesting Agency: Public Works

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Kermit Wells, AIA
- **Phone:** (303) 783 0040 x 122
- **Email:** Kermit.Wells@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Scott Hergenrader
- **Phone:** (720) 913-0819
- **Email:** scott.hergenrader@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Acceptance of an easement agreement wherein the City and County of Denver grants an easement to the Denver Water Board for an existing water line at a parcel of land owned by the City and County of Denver which will be improved by the construction of a new fire station including site work, road extension, traffic signal, communications tower, and Right-of-Way improvements.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** N/A
- b. **Duration:** N/A
- c. **Location:** 8701 E. Alameda Ave., Denver, CO 80230
- d. **Affected Council District:** Council District 5
- e. **Benefits:** New Fire Station
- f. **Costs:** \$10.00

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____