

## ORDINANCE/RESOLUTION REQUEST

Please email requests to Daelene Mix at  
daelene.mix@denvergov.org by **NOON on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: May 6, 2013

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Request for a Resolution granting a revocable permit, subject to certain terms and conditions, to Fox Street Shops, LLC, their successors and assigns, to encroach into the right-of-way with a raised patio with railings, footings, and wall; a corner roof overhang; and handrails at 3901 Fox St.

3. **Requesting Agency:** Public Works Plan Review Services

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Adam Perkins
- **Phone:** 720.865.3036
- **Email:** adam.perkins@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Nancy Kuhn
- **Phone:** 720.865.8720
- **Email:** nancy.kuhn@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Resolution granting a revocable permit, subject to certain terms and conditions, to Fox Street Shops, LLC, their successors and assigns, to encroach into the right-of-way with a raised patio with railings, footings, and wall along 39<sup>th</sup> Ave; a metal roof overhang projecting over the corner of W 39<sup>th</sup> Ave and Fox St; and handrails along Fox St.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** N/A
- b. **Duration:** Permanent
- c. **Location:** 3901 Fox St
- d. **Affected Council District:** D9 Judy Montero
- e. **Benefits:** Retail and restaurant option on vacant lot.
- f. **Costs:** None.

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_