

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MailHighOrdinance@DenverGov.org by 3:00pm on Monday.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 10/30/14

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: Request for City Council approval for expenditure associated with Carpet Replacement and Installation Citywide.

3. Requesting Agency: GENERAL SERVICES-PURCHASING DIVISION

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- Name: KENTON JANZEN
- Phone: 720-913-8117
- Email: kenton.janzen@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- Name: KENTON JANZEN
- Phone: 720-913-8117
- Email: kenton.janzen@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

- Ordinance Objective: City Council Approval per D.R.M.C. 3.2.6(e) for a Master Purchase Order Agreement 0219A0114 between City and Krosky Carpet
- Scope/Deliverable: Contractor to supply and install various carpets and floor coverings in buildings Citywide

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a) Contract Control Number: Master Purchase Order Agreement: 0219A0114
- b) Duration: MPO will be in effect from November 1, 2014 through October 31, 2015; Three additional one year renewals available.
- c) Location: Various City Agencies and Locations
- d) Affected Council Districts: None.
- e) Benefits: Carpet replacement in various City buildings and DIA is done in a concise and expedient manner.
- f) Costs: Anticipated cap is \$2.5 million if all three renewals are executed.

7. Is there any controversy surrounding this ordinance? *NO*.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____