

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 1/23/2023

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Roth Property Maintenance, LLC to provide housekeeping services at non-congregate sheltering locations for persons experiencing homelessness by adding \$79,928 for a new total of \$836,108 and adding an additional four months for a new end date of April 30, 2023. (GENRL 202054852 /HOST-202266096-07)

3. **Requesting Agency:** Department of Housing Stability (HOST)

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Evie Bengler/ Dave Riggs	Name: Jack Wylie
Email: <a href="mailto:evangeline.bengler@denvergov.org">evangeline.bengler@denvergov.org</a> <a href="mailto:Dave.riggs@denvergov.org">Dave.riggs@denvergov.org</a>	Email: <a href="mailto:jack.wylie@denvergov.org">jack.wylie@denvergov.org</a>

5. **General description or background of proposed request. Attach executive summary if more space needed:**

This agreement with Roth Property Maintenance, LLC was first established in June of 2020 to provide CDC-level cleaning and housekeeping services for activated respite and protective action (AR/PA) shelters to serve people experiencing homelessness and who are either at risk of complications due to COVID or who require isolation due to COVID infection status.

6. **City Attorney assigned to this request (if applicable):** Johna Varty

7. **City Council District:** Citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services > \$500K

**Vendor/Contractor Name:** Roth Property Maintenance, LLC

**Contract control number:** HOST-202266096-07

**Location:** 1190 Cherokee St., Unit 1, Denver, CO 80223

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 7

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Agreement: GENRL 202054852 6/15/2020 to 8/31/2020  
 1<sup>st</sup> Amendment: GENRL 202055612-01 6/15/2020 – 12/31/2020  
 2<sup>nd</sup> Amendment: GENRL 202056192-02 6/15/2020 – 12/31/2020  
 3<sup>rd</sup> Amendment: GENRL 202057009-03 6/15/2020 – 6/30/2021  
 4<sup>th</sup> Amendment: GENRL 202158210-04 6/15/2020 – 9/30/2021  
 5<sup>th</sup> Amendment: HOST 202161551-05 6/15/2020 – 6/30/2022  
 6<sup>th</sup> Amendment: HOST202263206-06 6/15/2020 – 12/31/2022  
 7<sup>th</sup> Amendment: HOST202266096-07 6/15/2020 -4/30/2023

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$756,177	\$79,928	\$836,108

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/15/2020-12/31/2022	4 months	04/30/2023

**Scope of work:**

- Contractor to provide housekeeping services at the downtown Aloft Hotel and the former Rodeway Inn property in northwest Denver.
- Housekeeping services to meet the Centers for Disease Control and Prevention and DDPHE guidelines for hotel cleaning.
- Two on-site staff to perform housekeeping to 140 rooms at the Aloft Hotel, twice monthly and any negative COVID-19 room turns. Additional team to clean vacated rooms following a positive COVID-19 test.
- Cleaning, decontamination, and sanitization services to be provided upon closing of the non-congregate sheltering at the Aloft hotel.

**Was this contractor selected by competitive process?** No **If not, why not?** This purchase is not under regular procurement due to the City’s emergency order to respond to the COVID-19 global health crisis (pursuant to D.R.M.C Section 20-64(b)).

**Has this contractor provided these services to the City before?**  Yes

**Source of funds:** FEMA Coronavirus Relief Funds

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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