

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: January 8, 2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** Approves a contract with Luna Commercial Roofs, Inc. for \$5,000,000.00 and for five years for roof maintenance and repair services at Denver International Airport (DEN), in Council District 11 (PLANE-202581965).

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Kyle Lester, SVP Maintenance	Name: Kevin Forgett, State and Local Legislative Advisor
Email: kyle.lester@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Contract PLANE-202476460 is for the procurement of professional services to conduct roof maintenance and repair services to potentially take place on approximately two hundred thirty-two (232) facilities at Denver International Airport; including flat top, sloped and low-sloped type roofs. The intention of this contract is to maintain the integrity of existing and newly installed roofs at various locations throughout the DEN campus.

This request supports Denver International Airport's Vision 100: Maintaining What We Have.

6. **City Attorney assigned to this request (if applicable):** John Redmond

7. **City Council District:** Council District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services for Service and Goods over \$500K

Vendor/Contractor Name (including any dba's): Luna Commercial Roofs, Inc.

Contract control number (legacy and new): PLANE-202581965

Location: Denver International Airport

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Five-year contract in the amount of \$5,000,000.00.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$5,000,000.00	N/A	\$5,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Five years	N/A	Five years

Scope of work:

Denver International Airport (DEN) Facility Maintenance's intention is to maintain the integrity of existing and newly installed roofs at various locations within DEN facilities. The budget structure is broken into several parts: (1) inspections will be conducted in order to analyze needed repairs/maintenance, (2) field labors will perform applicable maintenance/repairs as dictated by inspections, (3) safety workers are required due to the nature of the work (height/locations) (4) engineering fees are established for the new design of structural loads and (4) civil for redesign of roofing components if needed, (5) lightning protection will be inspected for operability and only replaced as needed (work can only be performed by certified contractor.) This contract will result in two (2) awarded contracts with a total maximum contract liability of \$5 million and a term of 5 years each.

Was this contractor selected by competitive process? Yes **If not, why not?** N/A

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: Denver International Airport Operation and Maintenance (O&M) and Capital Improvement Projects (CIP)

Is this contract subject to: ☒ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 7% W/MBE is the contract's established goal. Luna Commercial Roofs, Inc. proposed 80% and DSBO goal participation which will be performed by their subcontractor.

Who are the subcontractors to this contract? N/A

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