



DENVER
THE MILE HIGH CITY

EXECUTIVE SUMMARY

Contractors: Huitt-Zollars
4582 South Ulster St.
Denver, CO 80237-2639

Proposed Contract Amount: \$500,000.00

Project Title: On-Call General Engineering Services Agreement

Contract Control Number: OC71223(4)

Term of this proposed contract (start/end date): November 27, 2011 to
November 26, 2012

Selection Process:

Date of bid process: June 4, 2007 (issue date)

(a) How many proposals were received: 21

(b) Range: N/A

DSBO Assigned Goals: N/A

DSBO Goals Commitment: 10%

Council District: N/A

Source of Funds: Various, both CIP and Operating depending on task order work

Background: The Public Works Department, during its normal course of business, does not have the required staff and other resources on hand to perform all the studies, designs, inspections and other engineering tasks that become necessary. For those instances when a situation or event requires some type of engineering service and there is a short time frame to solve or design a solution for the situation or event, it is necessary to use a consultant to provided these services.



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Due to the time frame, it is not feasible to go through a normal process of issuing a Request for Proposals (RFP) and executing a contract for each situation or event. Therefore it is necessary to use a consultant that is already under contract. In order to obtain consultants with the required expertise and team composition and have them under contract, Public Works issued a RFP June 4, 2007 requesting firms submit a proposal outlining their expertise and team organization. Twenty One (21) firms responded. Additionally, in order to assure flexibility to the City and be able to have a consultant, with the required expertise and personnel, available on little notice, to begin the design process, the Engineering Division determined that multiple consultant teams would be necessary to comply with the City's obligations for the federal funds. Eight (8) teams were selected through the interview process

The selected firms furnish experienced engineering personnel or supply the necessary services to supplement the City's Project Management forces. In this respect, the Consultant agrees to maintain on its payroll, or have access to outside subconsultants at all times during the term of the agreement, engineers and technicians in sufficient strength to meet the requirements of the City. The selected firm or consortium must possess some or all of the following capabilities, or be able to provide the remainder of the services, depending on the project needs: general civil engineering and traffic engineering services, geotechnical engineering, materials testing, structural and bridge design services, environmental and hazardous materials work, electrical and lighting engineering and land surveying.

This On-Call General Engineering Services Agreement will allow the Engineering Division the flexibility to provide engineering designs for anticipated projects on a timely basis. The design services encompass a wide range of Civil Engineering Disciplines allow for possible use on the multitude of projects that are generated in the normal course of business in Public Works.

There are no funds encumbered under the Master Contract until a consultant is issued a Task Order by the City identifying the scope, the fee, the schedule and the deliverables.

Huitt-Zollars has proposed the participation of 11 subconsultants: Centennial Engineering, Inc., Goodbee & Assoc., HCL, Ordonez & Vogelsgang, Parametrix, Pinyon Environmental, Kumar & Assoc, Inc., Romero & Wilson, Shalkey & Team, Szynskie Group and ZGL Engineering Services, Goodbee & Assoc., HCL, Ordonez & Vogelsgang, Pinyon Environmental, Kumar & Assoc, Inc., Romero & Wilson and ZGL Engineering Services are MBE/WBE firms. Huitt-Zollars has committed to the 10% MBE/WBE goals.



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