

# Amy Contreras

## EDUCATION

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### **Bachelor of Science in Apparel and Merchandising**

Colorado State University, Fort Collins, Colorado  
Concentration: Merchandising  
Minor: Business Administration

Spring 2015

### **Study Abroad**, Fundação Armando Alvares Penteado, Sao Paulo, Brazil

*Doing Business in Brazil, Intensive Portuguese I*

2013

Related Coursework: Merchandising Math, Merchandising Processes, Retailing, Textile and Apparel Economics, Accounting, Marketing, Management, Finance, Advance Textiles, Product Design & Development Softlines, Consumer Behavior

## SKILLS

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Proficient in Adobe: Photoshop & Illustrator, Microsoft Office: Excel, Word, PowerPoint, Access

Bilingual: Fluent in speaking, reading and writing Spanish

## INDUSTRY RELATED EXPERIENCE

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### **Payless Shoe Source**, Denver, Colorado

2009

*Sales Associate*

- ☞ Assisted in inventory counts
- ☞ Organized store and window displays to reflect corporate marketing campaigns
- ☞ Met sales goals through utilization of customer service and continuing product knowledge
- ☞ Effectively maintained stock levels and ensured the quality of supplies

### **Colorado State University Recreation Center**, Fort Collins, Colorado

2012

*Maintenance Worker*

- ☞ Greeted customers in a warm and friendly manner
- ☞ Entered completed work orders and expenses into the computer
- ☞ Maintained the facilities and made sure machines were operating properly
- ☞ Comprehensive knowledge of all relevant health and safety issues

## ACTIVITIES AND SERVICE

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### **Pi Lambda Chi**, Colorado State University, Fort Collins, Colorado

2012 to present

*Social Chair and Multicultural Greek Council Representative*

- ☞ Coordinated social events with other organizations
- ☞ Appraised chapter of events and updates from the board
- ☞ Marketed and promoted for philanthropic programming

### **El Trunfo**, Fort Collins, Colorado State University

2012

*Tutor for elementary students*

- ☞ Partnered with students for reading and math for two to four hours per week
- ☞ Guided students through the homework they received from school

### **Colorado Disability Pride Fest**, Fort Collins, Colorado

2013

*Volunteer*

- ☞ Directed participants to desired locations
- ☞ Collected and recorded ticket sales