

ORDINANCE/RESOLUTION REQUEST

Please email requests to Stacie Loucks at
Nancy.kuhn@denvergov.org by **NOON on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: January 14, 2012

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Approval for Contract execution for Gilmore Construction Corp (201208985) for On Call Construction services.

3. Requesting Agency: Public Works

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Elizabeth Zollo
- **Phone:** 720-913-1774
- **Email:** elizabeth.zollo@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Michael Sheehan
- **Phone:** 720-865-2664
- **Email:** Michael.sheehan@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Public Works is seeking to contract with nine (9) general contractors to provide on call, as needed services performing construction work on municipal buildings, including remodeling, retrofitting, and renovation projects. The referenced contracts have a 15% M/WBE participation requirement which shall be satisfied or exceeded over the contract duration.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 201208985
- b. **Duration:** Three years
- c. **Location:** TBD
- d. **Affected Council District:** Citywide
- e. **Benefits:** Quick expedient method for accomplishing small municipal projects while ensuring M/WBE participation is included and best value is obtained.
- f. **Costs:** This is a work order driven on call contract; no funds will be encumbered until work orders are issued.

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* **Please explain.** None known.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____