

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

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Please mark one:       Bill Request                      or                       Resolution Request

Date of Request: 07/27/2020

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation             Appropriation/Supplemental             DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a new supplier contract, SC-00005021, with Kenz & Leslie Distributing Co Inc for items solicited under 0010A2020 – Aftermarket Auto Parts for various City fleet vehicles.

**3. Requesting Agency:** General Services-Purchasing

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Scott Harris	Name: Scott Harris
Email: scott.harris@denvergov.org	Email: scott.harris@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

New contract for assorted BG brand vehicle additives supplied by Kenz and Leslie Distributing Co Inc under 0010A2020 – Aftermarket Auto Parts

**6. City Attorney assigned to this request (if applicable):**

Steve Hahn

**7. City Council District:**

All

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

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### Key Contract Terms

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR20 0771

Date Entered: \_\_\_\_\_

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):  
**SUPPLIER CONTRACT**

Vendor/Contractor Name: **Kenz & Leslie Distributing Co Inc.**

Contract control number: **Supplier Contract # SC-00005021**

Location: **Citywide**

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include **existing** term dates and **amended** dates):

Date of City signature to June 30, 2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
550,000.00	0	550,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
June 30, 2023		

Scope of work:

Kenz & Leslie Distributing Co Inc. will provide assorted BG brand additives for City Fleet vehicles as needed

Was this contractor selected by competitive process? Yes – solicitation no. 0010A2020 **If not, why not?**

Has this contractor provided these services to the City before?  Yes  No

Source of funds: **General Fund / Enterprise (DEN)**

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): **0% Goal**

Who are the subcontractors to this contract? **N/A**

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Date Entered: \_\_\_\_\_