

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 10/24/2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain: The DOE grant funding this program has been extended to allow Denver to continue running its successful residential and business financing program. Populus, as the central administrator of this program for Denver, will add responsibilities related to the loan program over time. DEH will move DOE grant funds over to this contract as they become available to increase services and grant management related to the loan program.

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

This is a contract amendment, using ARRA grant funds, for Populus, LLC, which will provide loan program advising, customer support, data management, work flow management, energy advising, energy advisor training, and other project management support for the Denver Energy Challenge (Contract Control # ENVHL-201204731-00). This contractor was selected using formal RFP process.

3. Requesting Agency: DEH

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Elizabeth Babcock
- **Phone:** 720-865-5385
- **Email:** Elizabeth.babcock@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Elizabeth Babcock
- **Phone:** 720-865-5385
- **Email:** Elizabeth.babcock@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Populus, LLC will provide customer support, data management, work flow management, energy advising, energy advisor training, and other project management support for the Denver Energy Challenge. They will operate a call center and work with DEH to respond to all requests from the Department of Energy regarding this grant funded program.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** ENVHL-201204731-00
- b. **Duration:** April 1, 2012- April 1, 2015
- c. **Location:** Denver
- d. **Affected Council District:** All
- e. **Benefits:** Providing free energy advising services to help residents take advantage of rebates and incentives
- f. **Costs:** \$ 2,108,367.00

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

(10/24/2013)

EXECUTIVE SUMMARY

(Populus, LLC)

Populus specializes in high performance, net-zero and near-net-zero custom residential and multi-family projects. While they work on projects nationally, Populus is the only RESNET Accredited Home Energy Rating Provider based in Boulder, Colorado and they are a majority woman-owned, privately-owned, local small business.

Populus is the central administrator for the Denver Energy Challenge's call center and energy advising service, designed to help drive demand in the middle and upper income energy efficiency market in Denver. This program is funded with ARRA funds through the Department of Energy's Better Buildings program.

The amendment is to increase the contract amount by \$800,000 to extend the program from December 2013 to April 2015. The DOE grant that funds this program has been extended to allow Denver to continue running its successful energy efficiency financing program for residents and businesses. This contract increase will allow us to add funds as they become available to add services that directly relate to the financing program and grant management of that program.

Contract Information

Contractor: Populus, LLC

Contract Amount: \$ 2,108,367.00

Term: April 1, 2012- April 1, 2015

Contract Control Number (if amendment): ENVHL-201204731-00

Selection Process: RFP, competitive bidding

Source of Funds: ARRA, Dept. of Energy, ESEF

Match: None

Extension increase amount	\$800,000.00
Existing contact amount	\$ 1,308,367.00
Contract amount not to exceed	\$ 2,108,367.00

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