

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: September 19, 2013

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Ordinance approval request for Master Purchase Order no. 0506A0113 with Dell Marketing, L.P. for Computer Equipment, Peripherals and Related Services

3. Requesting Agency: Purchasing

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Joe Saporito
- **Phone:** 720-913-8118
- **Email:** joseph.saporito@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Joe Saporito
- **Phone:** 720-913-8118
- **Email:** joseph.saporito@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

This ordinance approval request is for approval of a Master Purchase Order which exceeds \$500,000. The MPO is between the City and Dell Marketing, L.P. which resulted from a public solicitation for the purchase of Desktops, Laptops/Ultrabooks, Tablets/IPads and monitors. Dell shall supply the City with computer equipment, related software, peripherals, maintenance and support services on an as needed basis.

Dell was awarded based on their response to the City's scope of work and pricing. The initial term of the MPO will be for two years and the City has three options to renew at one year periods. Estimated spend for a five year total is \$12,000,000. This is \$2,400,000 annually.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 0506A0113
- b. **Duration:** Possible 5 years (two year initial term with three optional one year renewals)
- c. **Location:** N/A
- d. **Affected Council District:** N/A
- e. **Benefits:** Provides for discounted pricing for computer equipment
- f. **Costs:** Individual equipment costs will vary by year

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____