

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **11 a.m. Friday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request

Date of Request: 01/11/24

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with HopSkipDrive, Inc. for a contract maximum of \$1,500,000 and a three-year contract term from January 1, 2024 through December 31, 2026, to provide safe door-to-door transportation services for children/youth involved with or receiving services from DHS, citywide (Contract Control Number SOCSV-202371713-00).

3. Requesting Agency: Denver Human Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Erin Murphy	Name: Crystal Porter, Tami Rael
Email: erin.murphy@denvergov.org	Email: crystal.porter@denvergov.org and tami.rael@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

DHS requests authorization to approve a contract with HopSkipDrive, Inc. for a contract maximum of \$1,500,000 and a three-year contract term from January 1, 2024 through December 31, 2026, to provide safe door-to-door transportation services for children/youth involved with or receiving services from DHS, citywide, through contract control number SOCSV-202371713-00 (Jaggae). The contract provides for the most economical and appropriate vehicle for door-to-door transportation services for children/youth, ensuring clients receive services in a safe environment.

County agencies such as DHS are required to transport students in foster care to their school of origin when it has been determined to be in their best interest, as required by the Every Student Succeeds Act (ESSA) which is a federal law. Transportation provided under this agreement includes safe door-to-door transportation services to and from school and school-related activities for children/ youth, as well as non-ESSA transportation in the best interest of the child such as appointments critical to the health and wellbeing of the child/ youth involved with DHS Child Welfare. ESSA rides are reimbursed to the City at 90%. ESSA rides are the priority for the ride services provided by HopSkipDrive, Inc. under the agreement.

6. City Attorney assigned to this request (if applicable): Attorney not yet assigned

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Standard Expenditure > \$500K

Vendor/Contractor Name (including any dba's): HopSkipDrive, Inc.

Contract control number (legacy and new): SOCSV202471713-00

Location: Citywide

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
Proposed Contract: SOCSV202471713-00 Jaggaer: 01/01/2024 through 12/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,500,000	N/A	\$1,500,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2024 – 12/31/2026	N/A	N/A

Scope of work:

DHS serves many children and youth both in the home and in out-of-home placement. These children may present with various levels of need including medical complications and socio emotional difficulties. Transportation needs of these children to, from, or in conjunction with any activity connecting a child to their school of origin, supervised parenting time, extracurricular activities, placement, and/or therapeutic services, and medical appointments often presents a challenge for our foster homes who often have multiple foster children in their care with competing needs. DHS recognizes these challenges and is seeking to assist with these transportation needs to ensure we meet the needs of all the children/youth involved with DHS. Under this agreement, HopSkipDrive, Inc. shall maintain a ready and available pool of approved drivers and will provide door-to-door transportation services of children/youth ensuring clients receive services in a safe environment:

- HopSkipDrive, Inc. shall provide both pick-up and drop-off transport services to minor children/youth between placement and school or school-related activity(s) ensuring a safe environment and maintain current records of each youth's name, dates of trips, and services.
- HopSkipDrive, Inc. shall also provide transportation to, from, or in conjunction with any activity connecting a child to their school of origin, supervised parenting time, extracurricular activities, placement, and/or therapeutic services.

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HopSkipDrive, Inc. is responsible for staffing levels and vehicle availability necessary for operation of these transportation services to provide the most economical and appropriate transport services including, but not limited to, all management, personnel, scheduling, dispatching and route coordination, reporting, and work schedules. Most children have a history of trauma. HopSkipDrive, Inc. will ensure services are trauma-informed and provide training for staff, including any transportation contractors, as necessary to ensure safe door-to-door services.

Was this contractor selected by competitive process? Yes **If not, why not?** N/A

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Child Welfare Block Grant (state and federal funds)

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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