

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 9/8/20

Please mark one:  Bill Request or  Resolution Request

1. Type of Request:

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

An amendment adding two years to the McKinstry Essention, LLC contract providing on-call commissioning services relating to DEN’s capital improvement projects construction contracts to accommodate additional project requirements.

3. Requesting Agency: DEN

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Michael Sheehan	Name Angela Casias
Email: <a href="mailto:michael.sheehan@flydenver.com">michael.sheehan@flydenver.com</a>	Email: <a href="mailto:Angela.Casias@flydenver.com">Angela.Casias@flydenver.com</a>

5. General description or background of proposed request. Attach executive summary if more space needed:

In 2018, DEN signed contracts with McKinstry Essention, LLC (McKinstry) to provide on-call commissioning services relating to DEN’s capital improvement projects for a three-year term.

This 1st amendment is to extend the contract with McKinstry for an additional 24 months with no additional funds added. This is to cover work needed to continue commissioning services as the next procurement will be delayed easing DEN’s overall operating budget. This will continue on-call commissioning services for capital improvement projects construction contracts. All projects will be completed by individual task order. The current contract term is three years and a two-year extension is being requested as part of this amendment. The contract value is \$2,000,000.00 encumbered by task order. The on-call commissioning services may include pre-design, design, construction and post-occupancy commissioning services as required per task order. This amendment will not increase contract capacity.

6. City Attorney assigned to this request (if applicable): Tracy Davis

7. City Council District: 11

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

**Key Contract Terms**

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR20 0971

Date Entered: \_\_\_\_\_

**Vendor/Contractor Name:** McKinstry Essention, LLC

**Contract control number:** PLANE-202055057-01

**Location:** Denver International Airport District 11

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Existing	Start Date	01/11/2018
	End Date	01/10/2021
Amended	End Date	01/10/2023

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,000,000.00	\$0.00	\$2,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3 Years	2 Years	01/10/2023

**Scope of work:**

The DEN on-call professional commissioning (Cx) services provides observation and documentation services to verify that a building’s systems design, installation, calibration, and performance meets the project requirements The Cx services include pre-design, design, construction and post-occupancy services as required for new construction and existing building projects. The activities are similar to LEED Fundamental and Enhanced requirements and may include Building Envelope Commissioning (BECx) and Monitoring Based Commissioning (MBCx).

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** CIP Funds

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 17%

**Who are the subcontractors to this contract?**

Energetics Consulting Engineers, LLC

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