

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: **November 1, 2010**

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Amend Ordinance 504, series 2010 to correct amount of budget rescinded and cash transferred.

3. **Requesting Agency:** Budget and Management Office

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Kelly Greunke
- **Phone:** 3-5524
- **Email:** Kelly.greunke@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Kelly Greunke
- **Phone:** 3-5524
- **Email:** Kelly.greunke@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Transactions continued to be posted to the FY09 Emergency Management Performance grant SRF *after* the request to close it out and transfer remaining funds was submitted, and so the dollar amounts to be rescinded and transferred indicated in Ordinance 504, series 2010 must be updated to reflect these transactions.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** NA
- b. **Duration:** NA
- c. **Location:** NA
- d. **Affected Council District:** NA
- e. **Benefits:** Grant can be closed and remaining funds transferred to OEM Project Fund.
- f. **Costs:** NA

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.** No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____