

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 09/09/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends service agreement with Volunteers of America Colorado Branch to add \$601,829.00 for a new total of \$3,010,974.00 and by adding twelve months for a new end date of 12-31-2026 to operate and provide programmatic services at Sinton's Sanctuary, a 24/7 low-barrier emergency shelter, in Council District 3 (HOST-202057242/HOST-202581332-03).

3. **Requesting Agency:** Department of Housing Stability - HOST

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Patrick Casey	Name: Polly Kyle
Email: patrick.casey@denvergov.org	Email: Polly.Kyle@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(Who, what, why)

Volunteers of America will operate and provide programmatic services at Sinton's Sanctuary a 24/7, low-barrier, emergency shelter. A minimum of 25 shelter beds will be provided. Operational services include: essential bedding for shelter guests, meals (breakfast, lunch, and dinner), laundry services, Homeless Management Information System (HMIS) enrollment, and client support. Programmatic services will include individualized assistance, housing navigation, peer navigation, wrap-around service and resource navigation, and landlord outreach, development, and mediation. These services will be provided directly by VOA or in coordination with HOST and/or its partners.

6. **City Attorney assigned to this request (if applicable):** Megan Waples, Ubaldo Fernandez, McKenzie Brandon

7. **City Council District:** Council District 3

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g., Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500K

Vendor/Contractor Name (including any dba's): Volunteers of America Colorado Branch

Contract control number (legacy and new): HOST-202581332-03

Location: 1247 Santa Fe, Denver, CO 80204

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 3

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

- HOST-202057242 01/01/2021 – 12/31/2023
- HOST-202370792-01 01/01/2021 – 12/31/2024
- HOST-202477481-02 01/01/2021 – 12/31/2025
- HOST-202581332-03 01/01/2021 – 12/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$2,409,145.00	\$601,829.00	\$3,010,974.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2021 – 12/31/2025	12 months	12/31/2026

Scope of work:

SERVICES DESCRIPTION

A. Shelter Operations

1. VOACB will provide 24/7 day and evening shelter support for up to twenty-five (25) women experiencing homelessness, and women veterans experiencing homelessness.
2. VOACB will maintain and offer on-site client access to sleeping, community, and dining space, and a secure outdoor courtyard.
3. VOACB will maintain and offer off-site client access to VOACB emergency services, including clothing bank, computer labs, and a meal program.
4. VOACB will provide clients with a clean bed and bedding, shower access, laundry facility access, hygiene supplies, nutritious nourishment comprising at least 2500 calories per day.

B. Shelter Programming

1. VOACB will offer support services through a low demand, creative engagement approach guided and adapted to individual needs of the guests.
2. VOACB case management will offer engagement to maximize exits into permanent and stable housing.
 - i. Completion of HMIS assessments, including, OneHome coordinated entry assessment.
 - ii. Assistance with completing applications to affordable, subsidized senior housing options, including VOACB Affordable housing for seniors, and screening for appropriate placement in VOACB Irving Street Women's Residence (HUD Safe Haven).
 - iii. Coordinating co-living arrangements with a focus on other senior women, shared group living options, group home or other residency through WellPower or other behavioral health providers.
 - iv. Reunification with family members or friends.

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- v. Assisting in the access of Denver area assisted living facilities when necessary and appropriate, and other housing opportunities for which the client qualifies. This may include working with the local Single-Entry Point to access Long-Term Care Home & Community Based Services.
- vi. Providing support in obtaining vital documents and benefits enrollment (e.g., financial, transportation, employment assistance.)
- vii. Making referrals to mental health support and substance-use support assistance.

Was this contractor selected by competitive process? Yes,

If not, why not?

Has this contractor provided these services to the City before? ☒ Yes

Source of funds: Homelessness Resolution Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ _ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

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