

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by **9 a.m. Friday**. Contact the Mayor’s Legislative team with questions

Date of Request: 6/12/2026

1. Please mark one: Bill Request or Resolution Request

2. Does this request directly impact property within .5 miles of the South Platte River (Check map [HERE](#)) Yes No

3. Does this item fall under XO 66 (Prop 123) requiring it to skip Mayor-Council Yes No

4. Do you need to request a Waiver Request for this item Yes No

5. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change Other:

6. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a grant with the US Department of Health & Human Services for \$14,554,975.00 with an end date of 6-30-2027 for the administration of the Denver Great Kids Head Start Program, citywide (MOEAI-202683057).

7. **Requesting Agency:** Children’s Affairs

8. **Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Dr. Albert Martinez	Name: Rhett Gutierrez & Terra Swazer
Email: albert.martinez@denergov.org	Email: Ricardo.gutierrez@denvergov.org & Terra.swazer@denvergov.org

9. **General description or background. Attach executive summary if more space needed:** (who, what, why)

The Office of Children’s Affairs, Denver Great Kids Head Start oversees the Head Start and Early Head Start Program for Denver. Supporting seven delegate and 9 vendors., supporting 1192 children.

10. **City Attorney assigned to this request (if applicable):** Jason Moore

11. **City Council District:** citywide

****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Grant contract > \$500,000

Vendor/Contractor Name (including dba): US Department of Health & Human Services

Contract control number (legacy and new): MOEAI-202683057

Location: citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 7/1/2026 – 6/30/2027

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$14,554,975	N/A	\$14,554,975

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/1/2026 – 6/30/2027	N/A	N/A

Scope of work: The Office of Children’s Affairs, Denver Great Kids Head Start oversees the Head Start and Early Head Start Program for Denver. Supporting seven delegate and 9 vendors., supporting 1192 children.

Was this contractor selected by competitive process? N/A **If not, why not?**

Has this contractor provided these services to the City before? Yes No N/A

Source of funds: Federal

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

Catholic Charities - delegate
Clayton - delegate
DPS - delegate
Family Star - delegate
Mile High Early Learning - delegate
Sewall - delegate
Volunteers of America - delegate
American Workplace Safety - vendor
CCR Analytics - vendor
CM Dance - vendor
Denver Health - vendor

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Denver Health - WIC - vendor
J&D Early Math
Marion Downs - vendor
Regents University of Colorado Boulder - Bueno Center - vendor
Regents University of Colorado Denver - Culture of Wellness - vendor
Sewall - vendor
UCD - mental health - vendor

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____