ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

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Date of Request: **11/6/2025**

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes** ☒ **No**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request**,** etc.)

Approves a contract with EAP Glass Service, LLC for $500,000.00 with an end date of 11-30-2028 for Citywide Emergency On-Call Glass Repair and Board Up Services, citywide excluding Denver International Airport (GENRL-202581843).

3. Requesting Agency: General Services Contracts Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Jesse Sitzman	Name: Jesse Sitzman
Email: jesse.sitzman@denvergov.org	Email: jesse.sitzman@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:
Approves a three-year contract with EAP Glass Service, LLC for $500,000.00 for Citywide Emergency On-Call Glass Repair and Board Up Services, excluding Denver International Airport.

6. City Attorney assigned to this request (if applicable): Brian Martin

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: ____________________ Date Entered: _________________

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property): Standard expenditure services contract

Vendor/Contractor Name (including any dba's): EAP Glass Service, LLC

Contract control number (legacy and new): GENRL-202581843

Location: Citywide

Is this a new contract? ☒ **Yes** ☐ **No** **Is this an Amendment?** ☐ **Yes** ☒ **No** **If yes, how many?**

Contract Term/Duration (for amended contracts, include <u>existing</u> term dates and <u>amended</u> dates):
The term of this contract shall be from 12/19/2025 – 11/30/2028

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	***Additional Funds (B)***	***Total Contract Amount (A+B)***
$500,000.00	$0	$500,000.00

Current Contract Term	***Added Time***	***New Ending Date***
12/19/2025 – 11/30/2028	NA	NA

Scope of work:

Service to be provided include Citywide emergency on-call glass repair and board up services, excluding Denver International Airport.

Was this contractor selected by competitive process? Yes, IFB #1007A **If not, why not?**

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: General Fund

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☒ **XO101** ☐ **ACDBE** ☐ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): NA

Who are the subcontractors to this contract? NA

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: ____________________ Date Entered: _________________

Revised 7-15-2024