

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: **11/9/2023**

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Active Network, LLC by increasing the contract amount \$1,747,679, extending the term and adding new functionality to the Point of Sale software supporting Denver Parks and Recreation

3. Requesting Agency: Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Ian Ferguson	Name: Joe Saporito
Email: Ian.Ferguson@denvergov.org	Email: joseph.saporito@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

ActiveNet is the primary Point of Sale/ Recreation Management Software system used for the Denver Parks & Recreation Department. ActiveNet is currently used by the following DPR Divisions/work group areas: Recreation (all 30 Recreation Centers, 16 outdoor pools, CityWide Sports, Outdoor Recreation, and Community & Adaptive Recreation), Parks Permitting (all permitting of athletic fields, picnic sites, special events, special occasions, races/walks, etc.), Event Venues, Chief Hosa Campground, Buffalo Bill Museum and several of our Cultural Partners. ActiveNet also has a customer portal for customers to complete online transactions for activity registrations, memberships, and facility reservations. Currently, there are over 750,000 customers in the data base and nearly 1,000 internal staff using the system.

This contract amendment will allow for continued use of the Point of Sale / Recreation Management Software and vendor support per our Service Level Agreement.

6. City Attorney assigned to this request (if applicable): Andrew Riester

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Standard Expenditure contract exceeding \$500,000

Vendor/Contractor Name (including any dba's): Active Network, LLC

Contract control number (legacy and new): Original TECHS-201314203-03
This amendment TECHS-202370313-03

Location: Citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 3rd

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Current Term: 12/31/2013 – 12/31/2023 Proposed term: 12/31/2013 – 12/31/2028 Duration: 15 years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$2,278,272	\$1,747,679	\$4,025,951

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/31/2013 – 12/31/2023	Five Years	12/31/2028

Scope of work:

Vendor will continue to support the Denver Parks and Recreation Point of Sale software and hardware platform according to our Service Level Agreement. This includes vendor monitoring of the application as well as issue resolution assistance to ensure the application is functioning at its maximum performance.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Technology Services Operational Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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