

# ORDINANCE/RESOLUTION REQUEST

Date of Request: 9/21/2020

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

**2. Title:** Start with an active verb, i.e., **approves, amends, dedicates, etc.**, include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, or supplemental request.

Approves \$539,366 agreement with St. Francis Center to operate day shelter facilities for persons experiencing homelessness with appropriate social distancing, de-densification and other support needed to respond to the public health emergency.

**3. Requesting Agency:** Department of Housing Stability

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jon Luper	Name: Jon Luper
Email: jon.luper@denvergov.org	Email: jon.luper@denvergov.org

**5. General a text description or background of the proposed request, if not included as an executive summary.**

See Executive Summary

**6. City Attorney assigned to this request (if applicable):**

Andrew Riester

**7. City Council District:** District 9

**\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR20 1038

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Loan Agreement

**Vendor/Contractor Name:** ST. FRANCIS CENTER

**Contract control number:** HOST-202055656-01

**Location:** 2323 Curtis Street, 1075 Park Ave W, and 2314 Broadway

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

03/01/2020 – 7/15/2020 Original

03/01/2020 – 12/31/2020 Amended

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$305,264	\$234,102	\$539,366

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
03/01/2020 – 7/15/2020	5.5 months	12/31/2020

**Scope of work:**

See Executive Summary.

**Was this contractor selected by competitive process?** N/A **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Federal Funds – FEMA support with local match

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, DEN concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

### EXECUTIVE SUMMARY

The purpose of this contract agreement is to provide an award for \$539,366.00 through the Department of Housing Stability (“HOST”). These funds will be provided to St. Francis Center (“SFC”) to provide day shelter, day shelter and office improvements and maintenance for infection control measures and staffing support for people experiencing

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homelessness in response to the COVID-19 public health crisis. Day shelter will be used as defined by this scope of work. While the City works to secure additional non-congregant shelter options to support people experiencing homelessness, the work to set up, staff, and support additional congregant shelter facilities that allow for adequate social distancing and de-densification of existing overnight and day shelters serves as a powerful harm reduction strategy to slow the spread of the virus among people seeking these services.

A. For the purposes of this contract, SFC will expand their day shelter operations to meet social distancing guidelines of the Centers for Disease Control in the Asterisk Denver event center building located at 1075 Park Ave West, as well as 2314 Broadway and 2323 Curtis Street, Denver, Colorado 80205.

The primary purpose of this scope of work is to:

1. Provide Day Shelter: Provide safe day shelter at 2323 Curtis Street, 1075 Park Ave W, and 2314 Broadway for people experiencing homelessness during the COVID-19 public health crisis.
  2. Provide Staffing Support for Day Shelter: Provide day shelter services, and other staffing support for people experiencing homelessness in need of day shelter.
  3. Make Improvements to Day Shelter and Offices: Make capital improvements at 2323 Curtis Street, 1001 Park Ave W and 2307 Curtis Street, Denver, CO 80205, including increased space and installation of plexiglass barriers for social distancing. Also, clean air duct system for infection control.
- B. HOST support includes facility and program costs including, but not limited to, rent, maintenance, utilities, and program staffing and services.

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