

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: **09/29/2023**

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Grants approval for Second Amendatory Lease Agreement between CCD and Colorado Legal Services to lease office space in room 179 of the City and County Building.

3. Requesting Agency: Department of Finance

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Lisa Lumley	Name: Lisa Lumley
Email: Lisa.lumley@denvergov.org	Email: Lisa.Lumley@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Amends term to extend until 2/29/2024. Tenant is Colorado Legal Services, a non-profit which provides free legal services to low-income individuals and seniors for civil cases.

6. City Attorney assigned to this request (if applicable): Gabrielle Corica

7. City Council District: 10

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Lease of Real Property

Vendor/Contractor Name (including any dba's): *Colorado Legal Services*

Contract control number (legacy and new): *FINAN-202370007-02 / ALF-201843189-02*

Location: *City and County Building, 1437 Bannock Street, room 179*

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
July 21, 2018 through February 29, 2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$53.00	\$10.00	\$63.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/21/2018	4 months	02/29/2024

Scope of work: *Provide space for Colorado Legal Services to meet privately with low-income and senior clients at the City and County Building.*

Was this contractor selected by competitive process? *No* If not, why not? *Vendor currently has license agreement with the City*

Has this contractor provided these services to the City before? Yes No

Source of funds: *N/A*

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): *N/A*

Who are the subcontractors to this contract? *None*

To be completed by Mayor's Legislative Team:

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Date Entered: _____

EXECUTIVE SUMMARY

COLORADO LEGAL SERVICES

- The Department of Finance is seeking City Council approval of a resolution that will authorize the Division of Real Estate to amend the lease with Colorado Legal Services (CLS) to extend the term by four months until 02/29/2024.
- City Council requested the City provide space to CLS the City and County Building. They are currently utilizing the space at 1437 Bannock Street, room 179, Denver, CO 80202 as an office.
- Colorado Legal Services is a non-profit which provides free legal services to low-income individuals and seniors for civil cases.

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