

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **11:00am on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: June 16, 2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Colorado Center on Law and Policy to add \$600,000 for a new contract total of \$1,200,000 using American Rescue Plan Act (ARPA) funding and extend the term by 5 months for a new end date of 6-1-2024 to support the economic recovery in the NEST neighborhoods by continuing to provide one-on-one business navigation support for small businesses.

3. Requesting Agency: Denver Economic Development and Opportunity

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Carla Castedo Ribero Email: carla.castedo@denvergov.org	Mayor-Council: Carla Castedo Ribero Email: carla.castedo@denvergov.org
Name: Alejandro Garcia Email: Alejandro.garcia@denvergov.org	City Council Inquiries: Patrick Walton Email: patrick.walton@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

See Executive Summary below.

6. City Attorney assigned to this request (if applicable): Brian Martin

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Professional Services

Vendor/Contractor Name: Colorado Center on Law and Policy

Contract control number:

Original: 202263934

Amended: 202368051

Location:

NEST Neighborhoods including East Colfax, Elyria-Swansea, Globeville, Montbello, Northeast Park Hill, Sun Valley, Valverde, Villa Park, West Colfax, Westwood.

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Original: 5/2/2022 – 12/31/2023

Amended: 5/2/2024 – 6/1/2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$600,000	\$600,000	\$1,200,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
5/2/2022 – 12/31/2023	5 months	6/1/2024

Scope of work:

Increase economic recovery in NEST neighborhoods by providing tools such as relevant information for funding/programming opportunities; technical assistance to apply for funding; connection to direct service support from business serving organizations; continue with the two-way system of communication between business owners and service providers/DEDO that was developed during Round 1 of this pilot program; collect and analyze business data information to better guide future programming support; and where applicable, support the development of business navigator programming.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: ARPA Coronavirus State and Local Fiscal Recovery Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract?

East Colfax Community Collective (ECCC), Mi Casa Resource Center (MCRC), Metro Deep, Montbello Organizing Committee (MOC), Rocky Mountain Microfinance Institute (RMMI), and The Fax Partnership.

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Executive Summary

The historic inequities faced by Denver's Black, Indigenous, and people of color (BIPOC) communities have only been exacerbated by the pandemic. BIPOC communities have suffered the most in terms of loss of employment and the number of small businesses open and operating in Denver. This program targets outreach efforts to Denver's hardest to reach communities with navigators who will provide one-on-one support for small businesses. Business navigators will take a holistic look at the needs of these small businesses and will work to connect them to services available from the City and/or our partners.

CCLP will act as the program administrator who will lead the program in:

- Work with DEDO to identify and create system to provide business navigation & services
- Supporting and managing subcontractors of program to implement programs to meet goals and objectives.
- Disbursing funds to navigators who are the subcontractors to deliver objectives of program
- Assist in developing a navigation ecosystem in areas where this support does not currently exist.
- Report and abide by the guidelines and reporting requirements of ARPA.
- Provide local, state, and federal compliance and reporting technical assistance for awardees as required.
- Collaboration and communication with DEDO staff for methodology through a project working document.
- Provide documentation with justification of procurement process including how CCLP competitively selected subcontractors.

The business navigators will be a combination of both recruited positions under the partnered organizations or positioned already housed within the partner organization to hold shared responsibilities with their day-to-day roles. The navigators will implement the 5 navigation areas service components (in the 10 NEST neighborhoods). Navigation area and services are organized by ten neighborhoods in three groups: West, North, and East Denver.

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