

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: **August 15, 2022**

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves Revocable License for one-year with two six-month renewal options for Colorado Village Collaborative's use of outdoor space at 4685 Peoria Street (Arie P. Taylor building)

3. Requesting Agency: Finance, Division of Real Estate

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lisa Lumley	Name: Lisa Lumley
Email: lisa.lumley@denvergov.org	Email: lisa.lumley@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Please see Executive Summary

6. City Attorney assigned to this request (if applicable):

Gabrielle Corica

7. City Council District: 8, Chris Herndon

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Revocable License

Vendor/Contractor Name: Colorado Village Collaborative

Contract control number: FINAN-202264432-00

Location: 4685 N Peoria St

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** NA

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
One year starting on Effective date, with two options for City to renew for 6-month terms

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$10.00	\$0	\$10.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Approximately 10/1/2022	N/A	Approximately 9/31/2023

Scope of work: Provide and manage Safe Outdoor Space for people experiencing homelessness, consists of up to 60 tents and up to 70 residents in accordance with its existing contract with HOST. Please see Executive Summary for details.

Was this contractor selected by competitive process? No **If not, why not?** Existing vendor provides services for HOST

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: N/A

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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Date Entered: _____

EXECUTIVE SUMMARY – Colorado Village Collaborative License Agreement

4685 Peoria Street, Arie P Taylor building

Colorado Village Collaborative (“CVC”) provides shelter and services for Denver’s unhoused population. This license agreement is for a term of one year with two 6-month renewal options exercisable by the City, allowing CVC to use a portion of the City-owned parking lot at 4685 Peoria Street for its Safe Outdoor Spaces services as set forth in its existing service contract with HOST. The City and CVC may terminate this agreement with 30 days prior written notice.

This site will support up to 60 tents and up to 70 residents. Tents will be uniform in color and style and the Licensee shall erect a fence surrounding the site. CVC will provide its own water and electricity.

The scope of work associated with the CVC service contracts HOST-202157407 and HOST-202161622-02 is to oversee and maintain safe outdoor spaces for people experiencing unsheltered homelessness. This license agreement provides a site for CVC to perform its services under the above-referenced contract. Per that contract, infrastructure, amenities and services at these sites are to include:

1. Staffing—Minimum two staff members on site 24/7 with training in food safety, DDPHE COVID protocols, conflict de-escalation and mediation, and trauma informed care
2. Basic amenities—including food (at least one hot meal per day), water, limited access to electricity, and a private tent that includes a cot, sleeping bag, and storage bin
3. Hygiene facilities—including toilets (1:10 resident ratio), hand washing stations (1:15 resident ratio), access to shower and laundry facilities
4. Communal facilities—including a heat/shade tent for guests, designated smoking area, and a secure single point of entry
5. Operations facilities—including a storage container for supplies and tent space for supportive staff and site management
6. Access to supportive services—including case management, referrals to partner agencies to additional services, group therapy services, and mental health and tele-health services with an emphasis on trauma-informed and harm reduction practices
7. Safety and security—including addressing non-compliant or disruptive guest behaviors, monitoring access to the SOS sites, and ensuring that all urgent safety issues are handled appropriately
8. Mitigation of Community Impacts—establish and uphold a Good Neighbor Agreement with neighborhood stakeholders. If needed, provide an official 24/7 point of contact for emergent issues or concerns regarding program operations. City and County of Denver shall be notified within 24 hours of any grievances submitted through this process.

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