

# ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: February 25, 2019

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** This is the second amendment to the original contract for Airport and Aviation Professionals, Inc., (AvAirPros) for continued work as Denver International Airport (DEN) Airline Liaison, technical support of capital planning, and being able to provide airline expertise on other initiatives that will impact airline operations. (201311731-02).

3. **Requesting Agency:** Department of Aviation

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Angela Casias
Email: George.Karayiannakis@flydenver.com	Email: Angela.Casias@flydenver.com

## 5. General description or background of proposed request. Attach executive summary if more space needed:

AvAirPros works as the Airline Liaison Office for DEN, representing the airline's collective views and providing a common point of contact for the airport and airlines to address complex issues. AvAirPros also supports lease negotiations, providing technical services on capital planning, providing airline expertise on capital projects that significantly impact airline operations, such as the Terminal Redevelopment project and Concourse Expansion, and the ongoing implementation of the city-wide Enterprise Resource Planning (ERP) system, Workday, at DEN.

6. **City Attorney assigned to this request (if applicable):** David Steinberger

7. **City Council District:** District 11

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0223

Date Entered: \_\_\_\_\_

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**

Professional Services > \$500K

**Vendor/Contractor Name:** Airport and Aviation Professionals, Inc.

**Contract control number:** 201311731-02

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 02

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Original Contract: 01/01/2014 -12/31/2016

Amendment One: 01/01/2017 - 12/31/2019, plus an option to extend for two additional one-year periods.

Second Amendment: N/A

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3,226,022.00	\$2,000,000.00	\$5,226,022.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2014 – 12/31/2019, plus an option to extend for two additional one-year periods	N/A	12/31/2019, plus an option to extend for two additional one-year periods

**Scope of work:**

AvAirPros works as the Airline Liaison Office for DEN, representing the airline’s collective views and providing a common point of contact for the airport and airlines to address complex issues. AvAirPros also supports lease negotiations, providing technical services on capital planning, providing airline expertise on capital projects that significantly impact airline operations, such as the Terminal Redevelopment project and Concourse Expansion, and the ongoing implementation of the city-wide Enterprise Resource Planning (ERP) system, Workday, at DEN.

**Was this contractor selected by competitive process?** No **If not, why not?** This contract was originally procured via a competitive Request for Proposal, this 2<sup>nd</sup> Amendment request will allow for continuity of work throughout the remainder of the contract.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:**

Denver International Airport Operating & Maintenance Budget. All expenses from this contract are allocated directly to the airlines who benefit from these services.

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR19 0223

Date Entered: \_\_\_\_\_