

Career Service Authority

Denver's Human Resource Agency

201 W. Colfax, Department 412
Denver, CO 80202
p: 720.913.5686
f: 720.913.5720
www.denvergov.org/csa

## Memorandum

To:

Chuck Fredrick, Chief Information Officer

From:

Melissa Fisher

Date:

March 22, 2011

Re:

Budget Impact for 311 Classification Study

I understand the changes to the Contact Center Operations Manager and 311 Operations Assistant classifications will increase my budget in the amount of \$1,398.83 per month.

Please sign and date and return to Melissa Fisher at the Webb Municipal Office Building at 201 W. Colfax Ave., Dept. 412 as soon as possible so that we can complete the classification change process.

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Che W t	(signature)	3/22/11	(date)