

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: July 24, 2013

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

The Fire Department is requesting an ordinance to execute a Non-Financial Agreement between the City and County of Denver and the Community College of Aurora Foundation for the donation of surplus City property (driving simulator).

3. Requesting Agency: Denver Fire Department

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Scott Heiss – Division Chief, Fire Safety & Training Division
- **Phone:** (720) 865-3952
- **Email:** scott.heiss@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Eric Tade, Chief of the Department
- **Phone:** (720) 913-3424
- **Email:** eric.tade@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

This request is to approve the donation of surplus City property (driving simulator) to the Community College of Aurora Foundation, who will subsequently assign the simulator to the Community College of Aurora (CCA) to enhance its simulation training curriculum for students enrolled in CCA’s Emergency Medical Services, Firefighting, and Law Enforcement programs.

Surplus Item to be donated: MPRI-L3 Driving Simulator (Serial # VSIV07-038)

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** 201208811
- b. **Duration:** Permanent/Irrevocable donation
- c. **Location:** Community College of Aurora; 16000 E Centretech Pkwy; Aurora, CO 80011-9057
- d. **Affected Council District:** Citywide
- e. **Benefits:** Simulator will become an integral part of CCA’s simulation training curriculum for the mutual use and benefit of CCA students and DFD personnel.
- f. **Costs:** The Office of Controller-Asset Management Unit has confirmed the simulator is fully depreciated and the present value of the equipment is \$0.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None. The Fire Department has not received any opposition to this donation.

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____