



**Department of Transportation and Infrastructure  
Cost Estimating and Precon Services On-Call Fact Sheet**

**Purpose of Procurement**

The City identified the need to establish a group of qualified On-Call Professional Services Consultants available to respond to proposal bidding requests in support of cost estimating and preconstruction services to support a variety of DOTI projects. This contract had an original term of three years, and we will be amending the contract to add an additional two years without increase to contract capacity.

DSBO’s review of the scope of work and associated tasks resulted in an assigned goal of 17%.

**Background**

This type of on-call has been procured in the past.

- If this type of on-call has been procured before, provided date of last procurement, number of contracts awarded and at least three work orders as examples of the work that was done under the on-call.
- If new, provided three examples of work orders that it could be used for in the future.

**Anticipated Use of the On-Call Contract(s)**

Tasks / Trades / Function (Labor To Be Performed)
See Category List Below:
Project Budget Cost Estimates
Cost Modeling
Conceptual Budget Estimates
Design Development Budget Estimates
Construction Document Estimates
Trend Estimating
Value Engineering
Value Analysis
Preconstruction Services

**Funding**

Funding is not committed at this time. Authorization or work and commitment of funds are made via work order on an as-needed basis.

**Procurement**

The Selection Criteria for this procurement were reviewed by the Selection Committee and approved by DOTI Executive Management in March 2018. The criteria used to evaluate the submittals includes: Diversity and Inclusivity, firm qualifications, key personnel qualifications, relevant project examples,



project approach, understanding of the values, processes and goals of CCD, commitment to quality and responsiveness, and clarity of communication in proposal.

Advertisement of the Request for Qualifications began on January 22, 2018 and submittals were due February 22, 2018. Six (6) firms responded to the Request for Qualifications; all submittals were reviewed and scored by the Selection Committee; four (4) firms were directly selected (or if short-listed) to contract with the City.

**Description of Awarded Contract(s)**

Each contract has a three (3) year term and a capacity of \$750,000.

1. Rider Levett Bucknall (contract number 201841396).