


Master Purchase Order

DO NOT INVOICE TO THIS ADDRESS		Supplier Contract No. (MPO No.)		SC-00001429 (0767A0215)		
City & County of Denver		Date:	March 1, 2018	Revision No.	REV-2	
Purchasing Division		Payment Terms	Net 30	Ordinance (as applicable):		
201 West Colfax Avenue, Dept. 304		Freight Terms	DESTINATION			
Denver, CO 80202		Ship Via	Best Way			
United States		Buyer:	Kenton Janzen			
Phone: 720-913-8100 Fax: 720-913-8101		Phone:	720-913-8117			

Workday Supplier ID: DENVR0000089951 Phone: 303-221-4776 Fax: 303-770-7336 Email: jcontijr@gmail.com

Conti Electric, Inc.
 6547 South Dexter Street
 Centennial, CO 80121
 Attn: Joseph Conti Jr.
 Phone: 303-221-4776
 Email: jcontijr@gmail.com

Ship To: Various Locations
 Bill To: As Specified By Agency

1. Goods/Services:

Conti Electric, Inc., a Colorado Corporation, (“Vendor”) shall provide the goods, and any services related thereto, identified and described on attached **Exhibit A**, to the City and County of Denver, a Colorado municipal corporation (the “City”), all in accordance with the terms and conditions of this Master Purchase Order.

2. Ordering:

The City shall purchase one or more of the goods/services by issuing a written purchase order(s) or similar appropriate written document (“Order”), each of which will be deemed incorporated into this Agreement for purposes of such Order only.

3. Pricing:

The pricing/rates for the goods/services is contained on **Exhibit A** and shall be held firm for the term of this Master Purchase Order.

4. Extension or Renewal:

The effective period of the Contractual Agreement resulting from this proposal shall be from November 1, 2015 (or date of signature of Master Purchase Order if later) through February 28, 2017. It is also a specific provision of this proposal that the City and the vendor may mutually agree to renew and continue this agreement for additional periods at the same prices, terms and conditions. However, no extension or renewal (as applicable) shall surpass February 28, 2020.

5. Non-Exclusive:

This Master Purchase Order is non-exclusive. City does not guarantee any minimum purchase other than as provided herein.

6. Inspection and Acceptance:

City may inspect all goods/services prior to acceptance. Payment does not constitute acceptance. Vendor shall bear the cost of any inspection/testing that reveal goods/services that are defective or do not meet specifications. City’s failure to accept or reject goods/services shall not relieve Vendor from its responsibility for such goods/services that are defective or do not meet specifications nor impose liability on City for such goods/services. If any part of the goods/services are not acceptable to City, City may, in addition to any other rights it may have at law or in equity: (1) make a warranty claim; (2) repair and/or replace the goods or substitute other services at Vendor’s expense; or (3) reject and return the goods at Vendor’s cost and/or reject the services at Vendor’s expense for full credit. Any rejected goods/services are not to be replaced without written authorization from City, and any such replacement shall be on the same terms and conditions contained in this Master Purchase Order. Vendor shall perform all services in accordance with the standard of care exercised by highly competent vendors who perform like or similar services.

7. Shipping, Taxes and Other Credits and Charges:

All pricing is F.O.B. destination unless otherwise specified. Shipments must be marked with Vendor’s name, the Master Purchase Order number, and contain a delivery or packing slip. Vendor shall not impose any charges for boxing, crating, parcel post, insurance, handling, freight, express or other similar charges or fees. Vendor shall notify City in writing of any price decreases immediately, and City shall receive the benefit thereof on all unshipped items. Vendor shall comply with any additional delivery terms specified herein. Vendor shall be responsible for the cleanup and reporting of any contamination (environmental or otherwise) or spillage resulting from the delivery and/or unloading of goods within twenty-four (24) hours of the contamination or spillage or sooner if required by law. Vendor shall procure all permits and licenses; pay all charges, taxes and fees; and give all notices necessary and incidental to the fulfillment of this Master Purchase Order and all cost thereof have been included in the prices contained herein. City shall not be liable for the payment of taxes, late charges or penalties of any nature, except as required by D.R.M.C. § 20-107, et seq. The price of all goods/services shall reflect all applicable tax exemptions. City’s Federal Registration No. is 84-6000580 and its State Registration No. is 98-02890. Vendor shall pay all sales and use taxes levied by City on any tangible personal property built into the goods/services. Vendor shall obtain a Certificate of Exemption from the State of Colorado Department of Revenue prior to the purchase of any materials to be built into the goods/services and provide a copy of the Certificate to City prior to final payment.

8. Risk of Loss:

Vendor shall bear the risk of loss, injury or destruction of goods prior to delivery to City. Loss, injury or destruction shall not release Vendor from any obligation hereunder.

9. Invoice:

Each invoice shall include: (i) the Purchase Order number; (ii) individual itemization of the goods/services; (iii) per unit price, extended and totaled; (iv) quantity ordered, back ordered and shipped; (v) an invoice number and date; (vi) ordering department's name and "ship to" address; and (vii) agreed upon payment terms set forth herein.

10. Payment:

Payment shall be subject to City's Prompt Payment Ordinance D.R.M.C. § 20-107, et-seq. after City accepts the goods/services. Any other provision of this Agreement notwithstanding, in no event shall the City be liable for aggregate payments under this Master Purchase Order in excess of **six hundred fifty thousand dollars (\$650,000.00)**. The Vendor acknowledges that any goods/services provided beyond those specifically described in **Exhibit A** are performed at Contractor's risk and without authorization from the City. City's payment obligations hereunder, whether direct or contingent, shall extend only to funds appropriated by the Denver City Council for the purpose of this Master Purchase Order, encumbered by the City after receipt of Vendor's invoice and paid into the Treasury of City. Vendor acknowledges that: (i) City does not by this Master Purchase Order, irrevocably pledge present cash reserves for payments in future fiscal years; and (ii) this Master Purchase Order is not intended to create a multiple-fiscal year direct or indirect debt or financial obligation of City. City may setoff against any payments due to Vendor any claims and/or credits it may have against Vendor under this Master Purchase Order.

11. Amendments/Changes:

Only the Manager of General Services or his delegate is authorized to change or amend this Master Purchase Order by a formal written change order. Any change or amendment that would cause the aggregate payable under this Master Purchase Order to exceed the amount appropriated and encumbered for this Master Purchase Order is expressly prohibited and of no effect. Vendor shall verify that the amount appropriated and encumbered is sufficient to cover any increase in cost due to changes or amendments. Goods/services provided without such verification are provided at Vendor's risk. The Vendor has no authority to bind City on any contractual matters.

12. Warranty:

Vendor warrants and guarantees to City that all goods furnished under this Master Purchase Order are free from defects in workmanship and materials, are merchantable, and fit for the purposes for which they are to be used. For any goods furnished under this Master Purchase Order which become defective within twelve (12) months (unless otherwise specified) after date of receipt by City, Vendor shall either, at City's election and to City's satisfaction, remedy any and all defects or replace the defective goods at no expense to City within seven (7) days of receipt of the defective goods or accept the defective goods for full credit and payment of any return shipping charges. Vendor shall be fully responsible for any and all warranty work, regardless of third party warranty coverage. Vendor shall furnish additional or replacement parts at the same prices, conditions and specifications delineated herein.

13. Indemnification/Limitation of Liability:

Vendor shall indemnify and hold harmless City (including but not limited to its employees, elected and appointed officials, agents and representatives) against any and all losses (including without limitation, loss of use and costs of cover), liability, damage, claims, demands, actions and/or proceedings and all costs and expenses connected therewith (including without limitation attorneys' fees) that arise out of or relate to any claim of infringement of patent, trademark, copyright, trade secret or other intellectual property right related to this Master Purchase Order or that are caused by or the result of any act or omission of Vendor, its agents, suppliers, employees, or representatives. Vendor's obligation shall not apply to any liability or damages which result solely from the negligence of City. City shall not be liable for any consequential, incidental, indirect, special, reliance, or punitive damages or for any lost profits or revenues, regardless of the legal theory under which such liability is asserted. In no event shall City's aggregate liability exceed the agreed upon cost for those goods/services that have been accepted by City under this Master Purchase Order. Notwithstanding anything contained in this Master Purchase Order to the contrary, City in no way limits or waives the rights, immunities and protections provided by C.R.S. § 24-10-101, et seq.

14. Termination:

City may terminate this Master Purchase Order, in whole or in part, at any time and for any reason immediately upon written notice to Vendor. In the event of such a termination, City's sole liability shall be limited to payment of the amount due for the goods/services accepted by City. Vendor acknowledges the risks inherent in this termination for convenience and expressly accepts them. Termination by City shall not constitute a waiver of any claims City may have against Vendor.

15. Interference:

Vendor shall notify the Director of Purchasing immediately of any condition that may interfere with the performance of Vendor's obligations under this Master Purchase Order and confirm such notification in writing within twenty-four (24) hours. City's failure to respond to any such notice shall in no way act as a waiver of any rights or remedies City may possess.

16. Venue, Choice of Law and Disputes:

Venue for all legal actions shall lie in the District Court in and for City and County of Denver, State of Colorado, and shall be governed by the laws of the State of Colorado as well as the Charter and Revised Municipal Code, rules, regulations, Executive Orders, and fiscal rules of City. All disputes shall be resolved by administrative hearing, pursuant to the procedure established by D.R.M.C. § 56-106. Director of Purchasing shall render the final determination.

17. Assignment/No Third Party Beneficiary:

Vendor shall not assign or subcontract any of its rights or obligations under this Master Purchase Order without the written consent of City. In the event City permits an assignment or subcontract, Vendor shall continue to be liable under this Master Purchase Order and any permitted assignee or subcontractor shall be bound by the terms and conditions contained herein. This Master Purchase Order is intended solely for the benefit of City and Vendor with no third party beneficiaries

18. Notice:

Notices shall be made by Vendor to the Director of Purchasing and by City to Vendor at the addresses provided herein, in writing sent registered, return receipt requested.

19. Compliance With Laws:

Vendor shall observe and comply with all federal, state, county, city and other laws, codes, ordinances, rules, regulations and executive orders related to its performance under this Master Purchase Order. City may immediately terminate this Master Purchase Order, in whole or in part, if Vendor or an employee is convicted, plead nolo contendere, or admits culpability to a criminal offense of bribery, kickbacks, collusive bidding, bid-rigging, antitrust, fraud, undue influence, theft, racketeering, extortion or any offense of a similar nature.

20. Insurance:

Vendor shall secure, before delivery of any goods/services, the following insurance covering all operations, goods and services provided to City. Vendor shall keep the required insurance coverage in force at all times during the term of the Master Purchase Order, or any extension thereof, during any warranty period, and for three (3) years after termination of this Master Purchase Order. The required insurance shall be underwritten by an insurer licensed to do business in Colorado and rated by A.M. Best Company as "A-"VIII or better. Each policy shall contain a valid provision or endorsement requiring notification to the City in the event any of the required policies be canceled or non-renewed before the expiration date thereof. Such written notice shall be sent to the parties identified in the Notices section of this Agreement. Such notice shall reference the City contract number listed on the signature page of this Agreement. Said notice shall be sent thirty (30) days prior to such cancellation or non-renewal unless due to non-payment of premiums for which notice shall be sent ten (10) days prior. If such written notice is unavailable from the insurer, contractor shall provide written notice of cancellation, non-renewal and any reduction in coverage to the parties identified in the Notices section by certified mail, return receipt requested within three (3) business days of such notice by its insurer(s) and referencing the City's contract number. If any policy is in excess of a deductible or self-insured retention, City must be notified by Vendor. Vendor shall be responsible for the payment of any deductible or self-insured retention. The insurance coverages specified in this Master Purchase Order are the minimum requirements, and these requirements do not lessen or limit the liability of Vendor. Risk Management reserves the right to require additional policies and/or limits based on agreement scope of work. Vendor shall provide a copy of this Master Purchase Order to its insurance agent or broker. Vendor may not commence services or work relating to the Master Purchase Order prior to placement of coverage. Contractor certifies that the attached certificate of insurance attached to the Master Purchase Order documents, preferably an ACORD certificate, complies with all insurance requirements of this Master Purchase Order. The City's acceptance of a certificate of insurance or other proof of insurance that does not comply with all insurance requirements set forth in this Master Purchase Order shall not act as a waiver of Vendor's breach of this Master Purchase Order or any of the City's rights or remedies under this Agreement. The City's Risk Management Office may require additional proof of insurance, including but not limited to policies and endorsements. Vendor's insurer shall name as Additional Insured to its Commercial General Liability and Business Auto Liability policies the City and County of Denver, its elected and appointed officials, employees and volunteers. Vendor's insurer shall waive subrogation rights against the City. All sub-contractors and sub-consultants (including independent contractors, suppliers or other entities providing goods/services required by this Master Purchase Order) shall be subject to all of the requirements herein and shall procure and maintain the same coverages required of Vendor. Vendor shall include all such entities as insureds under its policies or shall ensure that they all maintain the required coverages. Vendor shall provide proof of insurance for all such entities upon request by City. For Worker's Compensation Insurance, Vendor shall maintain the coverage as required by statute for each work location and shall maintain Employer's Liability insurance with limits of \$100,000 for each bodily injury occurrence claim, \$100,000 for each bodily injury caused by disease claim, and \$500,000 aggregate for all bodily injuries caused by disease claims. Vendor expressly represents to City, as a material representation upon which City is relying, that none of the Vendor's officers or employees who may be eligible under any statute or law to reject Workers' Compensation Insurance shall effect such rejection during any part of the term of this Master Purchase Order, and that any such rejections previously effected, have been revoked. Vendor shall maintain Commercial General Liability coverage with limits of \$1,000,000 for each occurrence, \$1,000,000 for each personal and advertising injury claim, \$2,000,000 products and completed operations aggregate, and \$2,000,000 policy aggregate. Vendor shall maintain Business Auto Liability coverage with limits of \$1,000,000 combined single limit applicable to all owned, hired and non-hired vehicles used in performing services under this Master Purchase Order. For Commercial General Liability coverage, the policy must provide the following: (i) That this Master Purchase Order is an Insured Contract under the policy; (ii) Defense costs in excess of policy limits; (iii) A severability of interests, separation of insureds or cross liability provision; and (iv) A provision that coverage is non-contributory with other coverage or self-insurance provided by City. For claims-made coverage, the retroactive date must be on or before the first date when any goods or services were provided to City. Vendor must advise the City in the event any general aggregate or other aggregate limits are reduced below the required per occurrence limits. At their own expense, and where such general aggregate or other aggregate limits have been reduced below the required per occurrence limit, the Contractor will procure such per occurrence limits and furnish a new certificate of insurance showing such coverage is in force.

21. Severability:

If any provision of this Master Purchase Order, except for the provisions requiring appropriation and encumbering of funds and limiting the total amount payable by City, is held to be invalid, illegal or unenforceable by a court of competent jurisdiction, the validity of the remaining portions or provisions shall not be affected if the intent of City and Vendor can be fulfilled.

22. Survival:

All terms and conditions of this Master Purchase Order which by their nature must survive termination/expiration shall so survive. Without limiting the foregoing, Vendor's insurance, warranty and indemnity obligations shall survive for the relevant warranty or statutes of limitation period plus the time necessary to fully resolve any claims, matters or actions begun within that period. Bonds shall survive as long as any warranty period.

23. No Construction Against Drafting Party:

No provision of this Master Purchase Order shall be construed against the drafter.

24. Status of Vendor/Ownership of Work Product:

Vendor is an independent contractor retained on a contractual basis to perform services for a limited period of time as described in Section 9.1.1E(x) of the Charter of City. Vendor and its employees are not employees or officers of City under Chapter 18 of the D.R.M.C. for any purpose whatsoever. All goods, deliverables, hardware, software, plans, drawings, reports, submittals and all other documents or things furnished to City by Vendor shall become and are the property of City, without restriction.

25. Records and Audits:

Vendor shall maintain for three (3) years after final payment hereunder, all pertinent books, documents, papers and records of Vendor involving transactions related to this Master Purchase Order, and City shall have the right to inspect and copy the same.

26. Remedies/Waiver:

No remedy specified herein shall limit any other rights and remedies of City at law or in equity. No waiver of any breach shall be construed as a waiver of any other breach.

27. No Discrimination in Employment:

Vendor shall not refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability; and Vendor shall insert the foregoing provision in any subcontracts hereunder.

28. Use, Possession or Sale of Alcohol or Drugs:

Vendor shall cooperate and comply with the provisions of Executive Order 94. Violation may result in City terminating this Master Purchase Order or barring Vendor from City facilities or from participating in City operations.

29. Conflict of Interest:

No employee of City shall have any personal or beneficial interest in the goods/services described in this Master Purchase Order; and Vendor shall not hire or contract for services any employee or officer of City which would be in violation of City's Code of Ethics, D.R.M.C. §2-51, et seq. or the Charter §§ 1.2.8, 1.2.9, and 1.2.12.

30. Advertising and Public Disclosure:

The Vendor shall not include any reference to the Master Purchase Order or to services performed or goods purchased pursuant to the Master Purchase Order in any of the Vendor's advertising or public relations materials without first obtaining the written approval of the Director of Purchasing.

31. No Employment of Illegal Aliens to Perform Work Under The Agreement:

a. This Agreement is subject to Division 5 of Article IV of Chapter 20 of the Denver Revised Municipal Code, and any amendments (the "Certification Ordinance").

b. The Contractor certifies that:

- (1) At the time of its execution of this Agreement, it does not knowingly employ or contract with an illegal alien who will perform work under this Agreement.
- (2) It will participate in the E-Verify Program, as defined in § 8-17.5-101(3.7), C.R.S., to confirm the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement.

c. The Contractor also agrees and represents that:

- (1) It shall not knowingly employ or contract with an illegal alien to perform work under the Agreement.
- (2) It shall not enter into a contract with a subconsultant or subcontractor that fails to certify to the Contractor that it shall not knowingly employ or contract with an illegal alien to perform work under the Agreement.
- (3) It has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement, through participation in the E-Verify Program.
- (4) It is prohibited from using the E-Verify Program procedures to undertake pre-employment screening of job applicants while performing its obligations under the Agreement, and that otherwise requires the Contractor to comply with any and all federal requirements related to use of the E-Verify Program including, by way of example, all program requirements related to employee notification and preservation of employee rights.
- (5) If it obtains actual knowledge that a subconsultant or subcontractor performing work under the Agreement knowingly employs or contracts with an illegal alien, it will notify such subconsultant or subcontractor and the City within three (3) days. The Contractor will also then terminate such subconsultant or subcontractor if within three (3) days after such notice the subconsultant or subcontractor does not stop employing or contracting with the illegal alien, unless during such three-day period the subconsultant or subcontractor provides information to establish that the subconsultant or subcontractor has not knowingly employed or contracted with an illegal alien.

- (6) It will comply with any reasonable request made in the course of an investigation by the Colorado Department of Labor and Employment under authority of § 8-17.5-102(5), C.R.S, or the City Auditor, under authority of D.R.M.C. 20-90.3.

d. The Contractor is liable for any violations as provided in the Certification Ordinance. If Contractor violates any provision of this section or the Certification Ordinance, the City may terminate this Agreement for a breach of the Agreement. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the City. Any such termination of a contract due to a violation of this section or the Certification Ordinance may also, at the discretion of the City, constitute grounds for disqualifying Contractor from submitting bids or proposals for future contracts with the City.

32. Prevailing Wages

This Master Purchase Order shall be subject to the following provisions concerning prevailing wages.

- a. The minimum wages to be paid for every class of labor, mechanics and worker shall be not less than the scale of wages from time to time determined to be the prevailing wages.
- b. The Vendor or his/her subcontractor shall pay mechanics, laborers and workers employed directly upon the site of the work the full amounts accrued at time of payment, computed at wage rates not less than those stated or referenced in the specifications, and any addenda thereto, on the actual date of proposal opening, or in effect on the date of grant of permit for performance of such work under D.R.M.C. Section 49-171 et seq., or on the date of the written Master Purchase Order for contracts let by informal procedure under D.R.M.C. Section 20-63(b), regardless of any contractual relationship which may be alleged to exist between the vendor or subcontractor and such laborers, mechanics and workers.
- c. The vendor and subcontractors to pay all workers, mechanics and other laborers at least once a week the full amounts of wages accrued at the time of payment except that the vendor and subcontractor shall make such payments to non-construction workers such as janitorial or custodial workers at least twice per month.
- d. The vendor shall post in a prominent and easily accessible place at the site of the work the scale of wages to be paid by the vendor and all subcontractors working under the vendor.
- e. If the vendor or any subcontractor shall fail to pay such wages as are required by the contract, the Auditor shall not approve any warrant or demand for payment to the vendor until the vendor furnishes the Auditor evidence satisfactory to the Auditor that such wages so required by the contract have been paid.
- f. The vendor shall furnish to the Auditor each week during which work is in progress under the contract, a true and correct copy of the payroll records of all workers, laborers and mechanics employed under the contract, either by the vendor or subcontractors.
- g. The copy of the payroll record shall be accompanied by a sworn statement of the vendor that the copy is a true and correct copy of the payroll records of all mechanics, laborers or other workers working under the contract either for the vendor or subcontractors, that payments were made to the workers, laborers and mechanics as set forth in the payroll records, that no deductions were made other than those set forth in such records, and that all workers, mechanics and other laborers employed on work under the contract, either by the vendor or by any subcontractor, have been paid the prevailing wages as set forth in the contract specifications.
- h. If any laborer, worker or mechanic employed by the vendor or any subcontractor under the contract has been or is being paid a rate of wages less than the rate of wages required by the contract to be paid as aforesaid, the City may, by written notice to the vendor, suspend or terminate the vendor's right to proceed with the work, or such part of the work as to which there has been a failure to pay the required wages, and in the event of termination may prosecute the work to completion by contract or otherwise, and the vendor and any sureties shall be liable to the City for any excess costs occasioned the City thereby.

33. Contract Provision Independent Partnerships:

The Goods and/or Services being requested in this solicitation are covered under Article V of Chapter 28 of the Denver Revised Municipal Code, which is designed to increase opportunities for Small (SBE), Minority (MBE) and Women Owned (WBE) Business Enterprises in the business of the City. For this solicitation, the City encourages, but does not require, participation by or independent partnerships with currently certified SBEs, MBEs, and WBEs.

The City encourages the use of qualified small business concerns that are owned and controlled by economically or socially disadvantaged individuals, including but not limited to, African Americans, Hispanics, Native Americans (American Indians), Asians, and/or women. Proposers are encouraged, with respect to the goods or services to be provided under this procurement, to use a process that includes small business concerns, including minority and woman owned companies, when considering and selecting any subcontractors or suppliers.

Voluntary disclosure of participation by or independent partnerships with certified SBE, MBE and WBE firms in your proposal, using the attached Letter of Intent, (RFP Attachment No. ____) is encouraged, however, the City will not evaluate and score any response or lack of a response for contracting or master purchase order award purposes.

All proposers that intend to use subcontractors, sub consultants, or suppliers with their proposals will also provide: 1) a list of all such subcontractors, sub consultants, and/or suppliers; 2) a separate listing of all subcontractors, subconsultants, or suppliers that

identified themselves as being a member or members of the categories listed above, if such information is provided; 3) and a statement that the proposals of all identified subcontractors, sub consultants, and/or suppliers were fully reviewed in detail on the same basis as that of other subcontractors, sub consultants, and/or suppliers not falling within those categories.

Contractor [Consultant][Vendor] has disclosed that it will have participation by and independent partnerships with small business enterprises (SBEs), minority business enterprise (MBEs), or women business enterprises (WBEs) certified through the City's Division of Small Business Opportunities (DSBO) under this Agreement either in supply chain activities, prime/subcontractor arrangements including partnerships and joint ventures, pursuant to Section 28-151 of the Denver Municipal Code. Contractor [Consultant][Vendor] will utilize the SBE/MBE/WBE firms identified in the Contractor's [Consultant's][Vendor's] Letter of Intent, attached to this Agreement [or Master Purchase Order] as Exhibit ____, to the extent and for the commercially useful functions under this Agreement identified in Exhibit _____. The Contractor's [Consultant's][Vendor's] disclosure of independent partnerships with the entities listed on Exhibit ____ constitutes an on-going affirmative commitment to maintain the participation of such business entities, to the extent such participation constitutes a commercially useful function, for the duration of the Agreement [or Master Purchase Order]. Failure to comply with this Section shall constitute a material breach of the Agreement [or Master Purchase Order].

This Master Purchase Order is acknowledged and agreed to by:

Vendor Name: Conti Electric, Inc.
(Company Name)

City & County of Denver, Purchasing Division

By: *Joseph Conti Jr.*
(Authorized Signature)

By: *Kenton Janzen*

Print Name: Joseph Conti Jr.

Print Name: Kenton Janzen

Title: President

Title: Senior Buyer

Date: 11-17-2015

Date: 11/17/15

EXTENSION / RENEWALS:

Upon renewal, City procurements shall be made via Purchase Order (PO) under the pricing, terms and conditions of this MPO. Invoicing must contain the individual PO number that corresponds with the order. General inquiries, not specific to an individual order, shall reference the above MPO.

Extension No. 1__XX__

The contract made and entered into by your company and the City and County of Denver pursuant to the above referenced Master Purchase Order (MPO) expires on February 28, 2017.

Should you desire to extend this contract to and including February 28, 2018, please return this page with your signature.

Vendor Name: <u>Conti Electric, Inc.</u> <small>(Company Name)</small>	City & County of Denver, Purchasing Division
By: <u>Joseph Conti Jr.</u> <small>(Authorized Signature)</small>	By: <u>Kenton Janzen</u>
Print Name: <u>Joseph Conti Jr.</u>	Print Name: <u>Kenton Janzen</u>
Title: <u>President/Co-owner</u>	Title: <u>Senior Buyer</u>
Date: <u>2-22-2017</u>	Date: <u>2/22/17</u>

Note:


EXTENSION / RENEWALS:

Upon renewal, City procurements shall be made via Purchase Order (PO) under the pricing, terms and conditions of this MPO. Invoicing must contain the individual PO number that corresponds with the order. General inquiries, not specific to an individual order, shall reference the above MPO.

Extension No. 2

The contract made and entered into by your company and the City and County of Denver pursuant to the above referenced Master Purchase Order (MPO) expires on February 28, 2018.

Should you desire to extend this contract to and including February 28, 2019, please return this page with your signature.

Vendor Name:	<u>Conti Electric, Inc.</u> (Company Name)	City & County of Denver, Purchasing Division
By:	<u>Joseph Conti Jr.</u> (Authorized Signature)	By: <u></u>
Print Name:	<u>Joseph Conti Jr.</u>	Print Name: <u>Andrew Miskell</u>
Title:	<u>President / Co-owner</u>	Title: <u>Senior Buyer</u>
Date:	<u>1-03-2018</u>	Date: <u>1/4/2018</u>

Note: **The allowable aggregate spend amount will increase from \$400,000 listed in Section 10 of the terms and conditions, to a new amount of \$650,000, but only upon review and approval by City Council, per DRMC 3.26(e).**

Extension No. 3

The contract made and entered into by your company and the City and County of Denver pursuant to the above referenced Master Purchase Order (MPO) expires on February 28, 2019.

Should you desire to extend this contract to and including February 28, 2020, please return this page with your signature

Vendor Name:	_____	City & County of Denver, Purchasing Division
	(Company Name)	
By:	_____	By: _____
	(Authorized Signature)	
Print Name:	_____	Print Name: _____
Title:	_____	Title: _____
Date:	_____	Date: _____

EXHIBIT "A"

Vendor: Conti Electric, Inc.
Title: On Call Electrical Services
Master Purchase Order No.: 0767A0215

It is recommended that you use your Master Purchase Order No. 0767A0215, in all future correspondence, billing, invoicing or other communications.

Description of the goods, and services related thereto, being purchased and pricing:

VENDOR PERFORMANCE MANAGEMENT:

The Purchasing Department may administer a vendor performance management program as part this proposal and resulting contract. The purpose of this program is to create a method for documenting and advising the Purchasing Department of exceptional performance or any problems related to the purchased goods and services.

Propose as part of your response specific performance measures that may be used to develop a vendor performance management report card. Also provide any other data, criterion or methods that would be effective in measuring vendor performance over the life of this contract.

SCOPE OF WORK:

The City requires routine (non-Emergency) maintenance and repair of electrical systems at multiple locations throughout the City and County of Denver. The work may include but is not limited to, small and medium initial installation, repair and/or replacement of existing fixtures, wiring, and related services.

Standard Work hours are considered Monday through Friday 7:00 A.M to 5:00 P.M. Non-standard work hours are 5:00 P.M. to 7:00 A.M. Monday through Friday, Weekends, and City of Denver Holidays unless otherwise stated in this document.

INVOICING REQUIREMENTS:

Vendor must be capable of providing invoices that include the following details:

- Invoice number
- Invoice date
- Service date(s) or service period
- PO number (will be provided to contractor when assigned)
- Service location (Building name and address)
- Facility Code (list will be provided to the contractor)
- Itemized charges, including unit of measurement
- Total charge

Vendor shall also provide monthly statement billing (as required).

Sample Invoice

<p>INVOICE 0001</p> <p>PO #: GSFPM 1234 MPO 0767A0115</p>	<p>ABC Electrical</p>																																																							
<p>01 September 2015</p> <hr/> <p>PAYMENT DUE BY: 1 October 2015</p>																																																								
<p>1672.28</p>																																																								
<p>City & County of Denver Wellington E Webb Building (Facility Code F0101) 201 W Colfax Ave Denver, CO 80202 City Agency: General Services/Facility City Contact: Dan Eid, 720-865-7507</p>	<p>ABC Electrical 123 Main St Denver, CO 80000</p>																																																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">QUANTITY</th> <th style="width: 45%;">DETAILS</th> <th style="width: 10%;">UNIT</th> <th style="width: 15%;">UNIT PRICE</th> <th style="width: 15%;">LINE TOTAL</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">14</td> <td>Labor</td> <td style="text-align: center;">HR</td> <td style="text-align: right;">74.27</td> <td style="text-align: right;">1,039.78</td> </tr> <tr> <td style="text-align: center;">1</td> <td>Materials</td> <td style="text-align: center;">LOT</td> <td style="text-align: right;">632.50</td> <td style="text-align: right;">632.50</td> </tr> <tr> <td colspan="5"> <p>Labor Rate:</p> <p>2015 PREVAILING WAGE, Bldg_Mod_05_08_15:</p> <p>RATE: \$31.93</p> <p>FRINGES: \$12.34</p> <p>TOTAL: \$44.27 + \$30 Markup = \$74.27 / HR</p> </td> </tr> <tr> <td colspan="5"> <p>Materials Charges:</p> <p>\$550 + 15% Markup = \$632.50</p> </td> </tr> <tr> <td colspan="5"> <p>Project Description: Installed 3 light fixtures in Webb Building, 4th Floor Men's Room, Service Date: August 28, 2015</p> </td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Discount</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Net Total</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Tax</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">USD TOTAL</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right; color: #D9534F;">\$1,672.28</td> </tr> </tbody> </table>		QUANTITY	DETAILS	UNIT	UNIT PRICE	LINE TOTAL	14	Labor	HR	74.27	1,039.78	1	Materials	LOT	632.50	632.50	<p>Labor Rate:</p> <p>2015 PREVAILING WAGE, Bldg_Mod_05_08_15:</p> <p>RATE: \$31.93</p> <p>FRINGES: \$12.34</p> <p>TOTAL: \$44.27 + \$30 Markup = \$74.27 / HR</p>					<p>Materials Charges:</p> <p>\$550 + 15% Markup = \$632.50</p>					<p>Project Description: Installed 3 light fixtures in Webb Building, 4th Floor Men's Room, Service Date: August 28, 2015</p>									Discount					Net Total					Tax					USD TOTAL					\$1,672.28
QUANTITY	DETAILS	UNIT	UNIT PRICE	LINE TOTAL																																																				
14	Labor	HR	74.27	1,039.78																																																				
1	Materials	LOT	632.50	632.50																																																				
<p>Labor Rate:</p> <p>2015 PREVAILING WAGE, Bldg_Mod_05_08_15:</p> <p>RATE: \$31.93</p> <p>FRINGES: \$12.34</p> <p>TOTAL: \$44.27 + \$30 Markup = \$74.27 / HR</p>																																																								
<p>Materials Charges:</p> <p>\$550 + 15% Markup = \$632.50</p>																																																								
<p>Project Description: Installed 3 light fixtures in Webb Building, 4th Floor Men's Room, Service Date: August 28, 2015</p>																																																								
				Discount																																																				
				Net Total																																																				
				Tax																																																				
				USD TOTAL																																																				
				\$1,672.28																																																				
<p>OTHER INFORMATION</p> <p>Pete Electrician Phone: 555-555-5555 Facsimile: 555-555-5554 ABCElectrical.com Pete@ABCElectrical.com</p>																																																								

TECHNICAL REQUIREMENTS:

When called for service, vendor will first determine the number of workers and the type of equipment, and supplies required and respond to the site within two (2) business days. The vendor will only be paid for the number of workers authorized by the City. The vendor will commence work and as soon as practical, and no later than the next business day, and will provide a "not-to-exceed" cost estimate to the using agency. Services performed under this proposal will be limited to those services and goods specifically authorized by the City's agency, and no payment will be made by the City for work not authorized. The City may continue the work, or if in the City's best interest, it may continue the service under other procurements.

The vendor will not be able to invoice the City for services until a purchase order is received from the using agency. The using agency is required to create a requisition as soon as practical after a service is ordered.

Vendor will notify the City's Director of Purchasing when and if total City expenditures reach \$350,000 and when and if they reach \$400,000. Failure to comply may result in no payment or termination.

Material cost and supportive services by subcontractors shall be marked up no more than the quoted markup to cover direct overhead costs. Copies of invoices for materials and subcontracts will be provided with billing to the City. The City reserves the right to provide materials, but such materials shall not be subject to the contractor's warranty.

Awards will be made on the basis of the lowest quotations for hourly rate for a journeyman of the trade required, as well as quoted markups. All other rates charged shall be in the same percentage in relation to the prevailing wage rates.

"Journeyman" is defined for purposes of this agreement as a tradesman, craftsman or technician, skilled in the service performed, who is regularly paid at least the prevailing wage for the trade, and who has a minimum of five years of experience or certification of completion of a bona fide apprenticeship program for the trade, fully competent to do the work, and may apply to any gender. Vendors with apprentices who are registered with (BAT) the Bureau of Apprenticeship & Training may use those rates to calculate their quoted hourly rate. Note that BAT limits the ratio of apprentice to journeyman to a 1 to 1 ratio.

Bidders must be licensed / registered (as required) by the building inspection division of the City and County of Denver for the items bid. Contractor will include copy of current license / registration with bid.

In the event friable asbestos or other hazardous material is encountered, contractor shall notify the City and the City will be responsible for abatement.

GENERAL INFORMATION:

1. GENERAL INFORMATION:

- a. YOU MUST MAINTAIN A STATE REQUIRED "MASTER ELECTRICIAN LICENSE" AND A DENVER CONTRACTORS LICENSE THROUGHOUT THE CONTRACT PERIOD.
- b. If for any reason, this license is revoked or expires during the effective term of this agreement, the vendor must notify the City no later than 24 hours after the revocation/expiration of the license.

2.

- a. If for any reason, this license is revoked or expires during the effective term of this agreement, the vendor must notify the City no later than 24 hours after the revocation/expiration of the license.

3. This bid is subject to the Prevailing Wage rates and reporting requirements of the City and County of Denver. Additional information regarding Prevailing Wage requirements can be obtained by contacting the Auditor's Office of Prevailing Wage at 720-913-5009.
4. The net Hourly Rates quoted shall be billed for onsite time only. Separate "trip charges" and "travel time" will not be paid for by the City, although these costs may be used to determine hourly rates for each category.
5. All materials left over from the job but charged to the City and all equipment or materials removed from the City's facilities shall remain the property of the City unless released by the City's representative as unsalvageable waste. Waste from the job shall be removed from the City's premises and disposed of properly by the Contractor. Vendor shall provide a list of materials to the City's job contact representative and after use obtain verification signature that the material was used on the job from said job contract representative.

F.O.B. POINT:

All prices quoted must be quoted at a firm price F.O.B. Denver, Colorado, delivered to Various City owned or operated buildings as needed, unloaded and installed.

WARRANTY GUARANTEE:

Vendor shall be fully responsible for any and all warranty work, regardless of whether or not manufacturers of equipment, and/or its component parts, provide the actual warranty coverage. In addition, vendor shall have or establish a single, local source that will accomplish or coordinate any necessary warranty work. Vendor shall respond to requests for warranty assistance within twenty-four (24) hours.

FELONY DISQUALIFICATION:

The vendor shall not employ, retain, hire or use any individual that has been convicted of any felony charges as the same is defined under the laws of the State of Colorado in the performance of the services in the specified locations below unless the vendor receives prior written permission from the Director of Purchasing. The Director of Purchasing may require that a fidelity bond, or such other assurance in such amount as deemed appropriate, be provided to the City and County of Denver as a condition precedent to the grant of such permission.

Restricted Locations include but are not limited to:

- Denver Police Administration Building
- Denver County Jail
- Denver City Jail
- Denver International Airport

EMERGENCY PURCHASES:

The City and County of Denver has in place an Emergency Electrical repair services contract. This solicitation will cover any electrical services not covered under the Emergency Contract listed. This solicitation is primarily for routine maintenance and repair.

PRICING

ITEM NO.1: Electrician, Journeyman, Standard Business Hours

Standard Hours are defined as 8am-5pm (or standard workday hours as defined by vendor, i.e. 7am-3:30pm) Monday through Friday

Prevailing Wage Used for Standard Hours	\$47.89 per hour
Labor Markup per hour (Standard Hours)	\$14.00 per hour
Total Labor Charged to the City	\$61.89 per hour
Materials Markup	10%

*Apprentice hourly rate is determined by the Prevailing Wage Auditor on a case by case basis and the Labor Markup per hour shall apply to the actual determined rate plus \$14.00/hour

ITEM NO.2: Electrician, Journeyman, Non Standard Business Hours

Non Standard hours are defined as outside the normal business hours of the 8am-5pm (or standard workday hours as defined by vendor, i.e. 7am-3:30pm) Monday through Friday or the employees 41st hour on the job for the week

Prevailing Wage Used for Standard Hours	\$71.84 per hour
Labor Markup per hour (Standard Hours)	\$14.00 per hour
Total Labor Charged to the City	\$85.84 per hour
Materials Markup	10%

*Apprentice hourly rate is determined by the Prevailing Wage Auditor on a case by case basis and the Labor Markup per hour shall apply to the actual determined rate plus \$14.00/hour