

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: April 27, 2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Northwest Cascade, Inc, dba Honey Bucket in the amount of \$975,000 for three years for scheduled and on-demand port-o-let rental service citywide throughout the City and County of Denver.

3. Requesting Agency: General Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Nicol Suddreth	Name: Nicol Suddreth
Email: Nicol.Suddreth@denvergov.org	Email: Nicol.Suddreth@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Northwest Cascade Inc., dba Honey Bucket provides the City with portable toilet and hand wash station rental service. Honey Bucket will provide scheduled and on-demand rental service to the city, which also includes the maintenance and cleaning of the units. Portable toilet rental includes but not limited to units located throughout Denver International Airport, is needed at requested for special events, park locations throughout the city, as well as special events when needed. This contract will have an initial three-year term, with the option of two (2) one (1) year renewals.

6. City Attorney assigned to this request (if applicable): Raana Haidari

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Standard Expenditure Contract

Vendor/Contractor Name: Northwest Cascade, Inc. dba Honey Bucket

Contract control number: GENRL-202367547-00

Location: Citywide

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** N/A

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
06/01/2023 – 05/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):
\$975,000.00

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$975,000.00	N/A	\$975,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
05/01/2023 – 04/30/2026	N/A	04/30/2026

Scope of work:

Northwest Cascade, Inc. dba Honey Bucket will provide scheduled and on-demand port-o-let rental service Citywide. Port-o-let service includes rental of port-o-lets, hand wash stations, and scheduled cleaning and maintenance of the equipment.

Was this contractor selected by competitive process? Yes **If not, why not?** N/A

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: General Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract? None

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Date Entered: _____