

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 09/21/2022

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract//IGA/Grant Agreement** **Rezoning/Map Amendment** **Appointment**
 Dedication/Vacation **OHR Classification** **Other:**

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)*

Approves an intergovernmental agreement with the Denver Health & Hospital Authority (DHHA) through 12-31-23 whereby DHHA will conduct postmortem skeletal surveys on deaths of children aged three years or younger that occur within city limits for a fee of \$600 per survey, citywide (ENVHL-202264740-00).

3. Requesting Agency: Denver Office of the Medical Examiner

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Steve Castro	Name: Steve Castro and Will Fenton (Please contact Meggan Parezo in Will Fenton's absence.)
Email: Steven.Castro@denvergov.org	Email: Steven.Castro@denvergov.org william.fenton@denvergov.org Meggan.parezo@denvergov.org

5. General description or background of proposed request; include attached executive summary if more space needed:

New intergovernmental agreement between Denver Health & Hospital Authority and the City and County of Denver-Office of the Medical Examiner for Denver Health and Hospital Authority to conduct postmortem skeletal surveys on deaths of children aged three years or younger that occur within the limits of the City and County of Denver. This service is for deaths that occur at Denver Health and Hospital Authority or at a residence within the City and County of Denver under suspicious circumstances where a death may have resulted from child abuse. (Denver Health and Hospital has provided this service in the past at no cost; however, we believe it is the level of expertise needed and vicarious trauma on their staff that has generated this situation. We anticipate this service to be absorbed into the Denver Health and Hospital Operating Agreement for 2024.) Please also see the attached Executive Summary.

6. City Attorney assigned to this request (if applicable): Breena Meng

7. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Intergovernmental Agreement, Fee-Based Expenditure

Vendor/Contractor Name: Denver Health & Hospital Authority

Contract control number: ENVHL-202264740-00

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** N/A

New Expenditure (Fee-Based) Intergovernmental Agreement

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract dates proposed from October 1, 2022 (or date of execution) through December 31, 2023.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
Fee Based **See Compensation Information on Last Page	-0-	Fee Based **See Compensation Information on Last Page
<hr/>		
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Upon execution – 12-31-23	-0-	12/31/2023

Scope of Work:

- Denver Health and Hospital Authority will notify the Denver Office of the Medical Examiner in the event that any patient aged three (3) years or younger has died at Denver Health and Hospital Authority and the hospital’s medical staff is suspicious that such death may have resulted from child abuse pursuant to existing protocols.
- Upon notification from Denver Health and Hospital Authority, the Denver Office of the Medical Examiner will determine whether a postmortem skeletal survey is needed and if so, will request a postmortem skeletal survey from Denver Health and Hospital Authority.
- The Denver Office of the Medical Examiner will ensure that a coroner or investigator is present with the body at Denver Health and Hospital Authority’s facility during the performance of the postmortem skeletal survey. In the event the coroner requests a postmortem skeletal survey, Denver Health and Hospital Authority will allow up to ninety (90) minutes for the coroner or investigator to arrive at Denver Health and Hospital Authority’s facility. After such time period has passed, Denver Health and Hospital Authority staff may move the patient’s body to the morgue to await the arrival of the coroner or investigator. If the coroner or investigator arrives after the body has been transported to the morgue, Denver Health and Hospital Authority will nonetheless attempt to perform the skeletal survey; provided, however, the parties each acknowledge that a skeletal survey performed after rigor mortis has set in will affect the ability of Denver Health and Hospital Authority staff to manipulate the body and therefore, may affect the quality of images produced during the skeletal survey.
- The coroner or investigator shall provide direction to Denver Health and Hospital Authority staff to ensure that the postmortem skeletal survey satisfies the evidentiary requirements of the Denver Office of the Medical Examiner, including and without limitation, any requirements relating to chain of custody and manipulation of the body.
- The postmortem skeletal survey will be performed by Denver Health and Hospital Authority in accordance with Denver Health and Hospital Authority’s protocol and appropriate standards of practice. Without limiting the foregoing, the Denver

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Office of the Medical Examiner understands that the body will be removed from the body bag and reasonably manipulated by Denver Health and Hospital Authority staff in order to perform the skeletal survey.

- Denver Health and Hospital Authority will prepare documentation of the postmortem skeletal survey and will provide the Denver Office of the Medical Examiner copies of such documentation in a manner determined by Denver Health and Hospital Authority, in consultation with the Denver Office of the Medical Examiner.

Was this contractor selected by competitive process? No **If not, why not?** We are requesting Denver Health and Hospital Authority's services as the Denver Office of the Medical Examiner does not have an on-staff radiologist to conduct post-mortem skeletal surveys on children under the age of three.

Has this contractor provided these services to the City before? Yes No

Source of funds: Fee Based Expenditure

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

****COMPENSATION FOR SERVICES:**

The City and County of Denver shall pay Denver Health and Hospital Authority Six Hundred Dollars (\$600.00) per postmortem skeletal survey provided by Denver Health and Hospital Authority to the Denver Office of the Medical Examiner. Denver Health and Hospital Authority shall periodically invoice the City and County of Denver and all invoices shall be due and payable within thirty (30) days of receipt.

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