

ORDINANCE/RESOLUTION REQUEST

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 6/16/2015

Please mark one: [X] Bill Request or [] Resolution Request

1. Has your agency submitted this request in the last 12 months?

[] Yes [X] No

If yes, please explain:

2. Title: KPMG Corporate Finance LLC, Contract 201520619, Contract Execution

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Amy Raaz
Phone: (303) 342-2201
Email: Amy.Raaz@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Bhavesh Patel
Phone: 303-342-2497
Email: Bhavesh.Patel@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable:

The Department of Aviation for the City and County of Denver is requesting proposals for the purposes of selecting a firm(s) to assist DEN through the procurement of a private partner related to the Great Hall Project. The Financial Advisor (FA) will play a critical role in advising DEN regarding the Great Hall RFP development, proposal evaluation and negotiation process. The FA outline Scope of Work:

- 1. Evaluate DEN's financial plan for the Project and analyze alternative deal structures
2. Develop Request for Proposal (RFP) documents
3. Advise DEN on short-list selection
4. Preparation and negotiation of P3 agreements
5. Support DEN in all phases of RFP Process
6. Develop tools and/or financial models to assist DEN in proposal evaluation and
7. Assist DEN in developing communications materials

**Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. Contract Control Number: 201520619
b. Duration: Less than 3 years
c. Location: DIA
d. Affected Council District: 11
e. Benefits: Provide DEN with experienced advice and financial analysis through the procurement of a private partner related to the Great Hall Project.
f. Costs:

Table with 3 columns: Current Contract Amount (A), Additional Funds (B), Total Contract Amount (A+B). Values: \$2,000,000, \$0, \$2,000,000.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number:

Date:

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/22/15-6/21/18		

g. Date Goals Assigned: February 4, 2015

h. Goals: This project is not subject to the DSBO Ordinance and therefore did not have M/WBE Goals assigned.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

No anticipated controversy. The total contract size may attract attention as a professional service, however the current scope of work is only \$1.6M and clearly delineated into 3 sequential and separate task orders so that DEN has clear control over spending. The 3 year term and \$2M total is to cover future advisory services related to the Great Hall and any related or follow on projects to ensure the airports best interests are covered.

Julie Wienberg, Program Manager Great Hall Project, 303-342-2580

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Vendor/Contractor Name: KPMG Corporate Finance LLC

Contract control number: 201520619

City's contract manager: Letitia Harper

Was this contractor selected by competitive process? YES Was it the low bid? It was a qualifications based contract.

Term/Duration of contract/project: 3 years

Renewal terms: None

Purpose: Financial Advisor for the DEN Great Hall Project

Scope of services to be provided with performance bench marks:

Cost/value: \$2,000,000.

Source of funds: O& M

Benefit to DIA:

- Objective financial analysis and advice on a new contract type
- Procurement and proposal development assistance on this unique partnership
- Comparative financial analysis of differing proposal structures
- Cost evaluation of proposals
- Negotiation assistance

Termination provision for City and for contractor:

- The City has the right to terminate should the Consultant attempt transfer rights by assignment.
- The City has the right to terminate without cause with thirty (30) day written notice and with cause on a ten (10) day written notice.
- The Consultant has the right to terminal this contract with our without cause by giving not less than thirty (30) days prior written notice to the City.

- i. WBE/MBE/DBE commitments (construction, design, Airport concession contracts): This project is not subject to the DSBO Ordinance and therefore did not have M/WBE Goals assigned.

Who are the subcontractors to this contract? None

Location: DIA

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____