

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor’s Legislative team with questions

Date of Request: 12/21/2023

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other:**

2. Title: Amends a contract with Claims Management Resource Inc. to add two additional years and \$600,000 for a new total of \$1,500,000 to provide auto and property subrogation services for the city.

3. Requesting Agency: Department of Finance

4. Contact Person:

| | |
|----------------------------------------------------------------------------------------------|-----------------------------------------------------|
| Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert) | Contact person for council members or mayor-council |
| Name: Devron McMillin | Name: Carolina Flores |
| Email: Devron.McMillin@denvergov.org | Email: Carolina.Flores@denvergov.org |

5. General description or background of proposed request. Attach executive summary if more space needed:

When city vehicles, facilities, or other property is damaged by a third party, Claims Management Resource Inc. works with city agencies to obtain repair costs and seek financial recovery from at-fault third parties. This amendment continues the final two years of the agreement with Claims Resource Management for this service.

6. City Attorney assigned to this request (if applicable): Rob Wheeler

7. City Council District: N/A

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services

Vendor/Contractor Name (including any dba's): Claims Management Resources Inc

Contract control number (legacy and new): FINAN-202371009-01/ FINAN - 201845580

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** first ____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 1/1/2019 – 12/31/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount</i> (A) | <i>Additional Funds</i> (B) | <i>Total Contract Amount</i> (A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| 900,000 | 600,000 | 1,500,000 |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| 1/1/2019 – 12/31/2023 | 2 years | 12/31/2025 |

Scope of work: Provide auto and property subrogation services to the city by obtaining financial recovery from at-fault third parties who damage city vehicles, facilities, or other property. Work with city agencies to obtain repair/replacement costs. Coordinate recovery through insurance, courts, or directly from at-fault parties.

Was this contractor selected by competitive process? yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Risk Management Special Revenue Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

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