

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9:00 a.m. on Friday**. Contact the Mayor's Legislative team with questions.

Date of Request:

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Colorado Affordable Legal Services to add \$265,000 for a new total of \$810,000 and add 12 months to the contract for a new end date of 12/31/2025. The contract will provide free eviction legal services to approximately 340 households in 2025.

3. **Requesting Agency:** [City Attorney's Office](#)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Karissa Johnson	Name: Chris Lowell
Email: Karissa.johnson@denvergov.org	Email: Christopher.lowell@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**

6. **City Attorney assigned to this request (if applicable):**

[Elliot Schaefer](#)

7. **City Council District:** [Citywide](#)

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
[Services agreement >\\$500K](#)

Vendor/Contractor Name (including any dba's): [Colorado Affordable Legal Services, LLC](#)

Contract control number: [ATTNY-202476832](#)

Location: [110 16th Street, Suite 1325, Denver, Colorado 80202](#)

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 4

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

HOST 202157454 01/01/2021 –12/31/2021
ATTNY-202161540-01 01/01/2021 – 12/31/2022
ATTNY-202262175-02 01/01/2021 – 12/31/2023
ATTNY-202369718-03 01/01/2021 -12/31/2024
ATTNY -202476832-04 01/01/2021 -12/31/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$545,000	\$265,000	\$810,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/21 – 12/31/2024	12 months	12/31/25

Scope of work:

Provide eviction assistance by offering free full or limited legal assistance to at least 340 unduplicated low- and moderate-income households in the City and County of Denver

Was this contractor selected by competitive process? Yes No If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds:

Affordable Housing Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract?

None

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