

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 11/21/2022

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a new contract agreement with The Empowerment Program, Inc. for the Bedrock Continuum of Care Permanent Supportive Housing Program for a total amount of \$545,740 under contract control number HOST-202265141.

3. Requesting Agency: Department of Housing Stability

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution:	Contact person to present item at Mayor-Council and Council
Name: Midori Higa	Name: Sabrina Allie and Derek Woodbury for Mayor-Council
Email: midori.higa@denvergov.org	Email: sabrina.allie@denvergov.org and derek.woodbury@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Establishes a new contract agreement (also known as a "subrecipient expenditure contract") between the Denver Department of Housing Stability and The Empowerment Program, Inc., which provides funding for Continuum of Care Permanent Supportive Housing funds. The Bedrock Continuum of Care Program funds may be used for housing, rental subsidies, and case management for individuals who are chronically homeless, with another qualifying condition, and accepted through the coordinated entry system.

The Continuum of Care (CoC) Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness.

6. City Attorney assigned to this request (if applicable): Johna Varty

7. City Council District: All

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Expenditure Services Agreement

Vendor/Contractor Name: The Empowerment Program, Inc.

Contract control number: HOST-202265141

Location: 1600 York St Denver, CO 80206

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

11/1/2022 – 10/31/2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$545,740	NA	\$545,740

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
11/1/2022 – 10/31/2023	NA	NA

Scope of work:

The purpose of this contract agreement is to provide Continuum of Care (CoC) Permanent Supportive Housing (PSH) for those who have disabilities. PSH is designed to assist individuals and families who are experiencing homelessness and provide them with services needed to help them move into permanent housing, with the goal of long-term stability. The Department of Housing Stability (HOST) will provide subaward funds in the amount of \$545,740.00 to The Empowerment Program Inc. (“TEP”) to be utilized for the purpose of providing permanent supportive housing to 31 individuals participating in the CoC Bedrock Lowry program. All households will be referred to TEP through the Coordinated Entry System (OneHome). This contract will provide funding for rental subsidies, case management, and administrative costs.

This subaward is not for Research and Development. TEP is identified as a subrecipient for the purposes of this agreement and is therefore subject to all terms, conditions and regulatory requirement required of federal funding subrecipients per 2 CFR Part 200, as well as specific rules and regulations for Continuum of Care program.

Was this contractor selected by competitive process? No

If not, why not? Continuum of Care funding and providers are selected and approved through a similar competitive process, the HUD Continuum of Care Notice of Funding availability. Projects are scored and ranked by the Metro Denver Region’s Continuum of Care (Metro Denver Homeless Initiative) the year prior (2021 in this case). Awards are made the subsequent year (approved through a previously approved Grant Agreement, HOST-202264005). A Sole Source document was used for the development of this contract.

Has this contractor provided these services to the City before? ☒ Yes ☐ No

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Source of funds: Housing and Urban Development Bedrock Continuum of Care (HOST-202264005)

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? There are no subcontractors to this contract.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____