

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 2/4/19

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

**Contract Amendment.** Approves an amendment between the City and County of Denver and Acme Tree Service, Inc. for on-call tree maintenance services. (Update Rate Sheet, add one year, and increase compensation by adding \$500,000 for a new total of \$1,500,000.)

3. **Requesting Agency:** Parks and Recreation

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jim Myer	Name: Laura Morales
Email: <a href="mailto:james.myer@denvergov.org">james.myer@denvergov.org</a>	Email: <a href="mailto:Laura.Morales@denvergov.org">Laura.Morales@denvergov.org</a>

5. **General description or background of proposed request. Attach executive summary if more space needed:**

Exhibit B (rate sheet) will be updated to modify rates, increase maximum compensation, and extend the term.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** Citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR19 0125

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
On-Call

**Vendor/Contractor Name:** Acme Tree Service, Inc.

**Contract control number:** 201735119

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Existing: 7/11/17 – 6/1/19

Amended: 7/11/17 – 6/1/20

**Contract Amount (indicate existing amount, amended amount and new contract total):**

Existing: \$1,000,000

New Total: \$1,500,000

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,000,000	\$500,000	\$1,500,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/11/17 – 6/1/19	1 year	6/1/20

**Scope of work:**

Acme provides services related to tree maintenance throughout the City, including locations on private property. Services include

- tree pruning
- tree removal
- stump removal, stump grinding, filling of stump holes
- debris removal on public and/or private property, including such work as necessary to resolve a violation of the Revised Municipal Code.
- Acme also provides emergency tree maintenance services and tree pruning in parks.

Amendment does not change scope.

**Was this contractor selected by competitive process?** Yes

**If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:**

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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