

# ORDINANCE/RESOLUTION REQUEST

Date of Request: 12.23.19

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

2. Title: Amends and extends a \$299,990 contract with Colorado Legal Services with an additional \$297,517 to continue to deliver the Legal Services for Low-Income Tenants program in 2020.

3. Requesting Agency: Department of Housing Stability (HOST)

## 4. Contact Person:

|  |   |
|--|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: <b>Melissa Thate 720-913-1702</b>                        | Name: <b>Derek Woodbury 720-913-1608</b>                    |
| Email: <b>Melissa.thate@denvergov.org</b>                      | Email: <b>derek.woodbury@denvergov.org</b>                  |

5. General a text description or background of the proposed request, if not included as an executive summary.  
See Executive Summary

6. City Attorney assigned to this request (if applicable): Eliot Schaefer

7. City Council District: City-wide

## Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):  
Professional Services > \$500K

Vendor/Contractor Name: Colorado Legal Services

Contract control number: OEDEV-201952697- 01 / ALF-201946941-01

Location: 1905 Sherman Street Suite 400 Denver, CO 80203 - 1181

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** Amended contract to cover the funding year starting January 1, 2020 and concluding on December 31, 2020.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

| <i>Current Contract Amount<br/>(A)</i> | <i>Additional Funds<br/>(B)</i> | <i>Total Contract Amount<br/>(A+B)</i> |
|--|---------------------------------|--|
| \$299,990                              | \$297,517                       | \$597,507                              |

| <i>Current Contract Term</i> | <i>Added Time</i>    | <i>New Ending Date</i> |
|------------------------------|----------------------|------------------------|
| December 31, 2019            | 12 additional months | December 31, 2020      |

**Was this contractor selected by competitive process?** Yes

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Affordable Housing Fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, DEN concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

#### **EXECUTIVE SUMMARY**

This creates an amended \$597,507 contract between the Department of Housing Stability (HOST) and Colorado Legal Services. This amendment adds \$297,517 to the existing 2019 amount of \$299,990 for a total amount of \$597,507 and extends the contract through December 31, 2020.

These funds will be provided to Colorado Legal Services to be utilized for the Legal Services to Low-Income Tenants Program. Lawyers and a paralegal will provide free legal assistance, including in-court eviction representation, to low-income persons and other members of vulnerable populations in an effort to prevent homelessness and stabilize residents in their homes. This program serves City and County of Denver households earning 80% of the area median income or below.

This \$597,507 contract is expected to serve approximately 1,100 low-income households by December 31, 2020.