

## ORDINANCE/RESOLUTION REQUEST

Please email requests to Nancy Kuhn at  
Nancy.kuhn@denvergov.org by **NOON on Monday**.

**\*All fields must be completed.\***

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request: August 18, 2015**

Please mark one:            **Bill Request**                            or             **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

Yes                     No

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

**Approval of Master on-call agreement 201523766 Jacobs Engineering Group.**

**3. Requesting Agency:** Public Works

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Warren Ruby
- **Phone:** (720) 865-3046
- **Email:** [warren.ruby@denvergov.org](mailto:warren.ruby@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Angela Casias
- **Phone:** 720-913-8529
- **Email:** [angela.casias@denvergov.org](mailto:angela.casias@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

Execution of Master On Call Agreement 3-year, 2.5M Master On-Call Land Surveying Contract, with two(2) one-year options. Individual project proposal requests will be issued and individual work orders will be awarded.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 201523766
- b. **Duration:** 09/01/15-08/31/18
- c. **Location:** Citywide
- d. **Affected Council District:** Citywide
- e. **Benefits:** ability to secure “readily available” professional Survey services and related technical services to support Public Works, Real Estate and other divisions as necessary on an "as needed" basis.
- f. **Costs:** Tasks orders are encumbered as needed.

**7. Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

None.

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_