

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 12/08/2011\_\_\_\_\_

Please mark one:       Bill Request                      or                       Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes                       No

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

This proposal is a municipal code change to standardize the refund, assessment, petition and appeal procedures for sale, use, lodger's, occupational privilege, facilities development admissions and telecommunications business taxes.

**3. Requesting Agency:** Treasury Division

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Steve Ellington
- **Phone:** 720-913-9384
- **Email:** [steve.ellington@denvergov.org](mailto:steve.ellington@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Steve Ellington
- **Phone:** 720-913-9384
- **Email:** [steve.ellington@denvergov.org](mailto:steve.ellington@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

During the 2011 legislative session the Colorado Legislature enacted a bill that standardized the petition and appeal procedures for sales and use taxes. For consistency purposes the bill was considered to be a matter of statewide concern and therefore, binding on Home Rule municipalities. The standardized procedures were the end result of a working group consisting of the business community, municipalities, attorneys, CML and CACI.

***\*\*Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. Contract Control Number:**
- b. Duration:**
- c. Location:**
- d. Affected Council District:**
- e. Benefits:**
- f. Costs:**

**7. Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

The Treasury Division is unaware of any controversy related to this ordinance. Given that the proposed ordinance changes will allow Denver to comply with the recently enacted statute changes that were developed by a diverse group of business and government individuals.

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_