

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: April 10, 2017

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Has your agency submitted this request in the last 12 months?

☐ Yes ☒ No

If yes, please explain:

2. **Title:** Master Purchase Order # 0037A0417 – The Vendor is O.J. Watson Company, Inc., and the MPO is for OEM (Original Equipment Manufacturer) Snow Equipment Parts.

3. **Requesting Agency:** General Services – Purchasing Division

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Andrew Miskell, Associate Buyer
- **Phone:** (720) 913-8159
- **Email:** Andrew.miskell@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Andrew Miskell, Associate Buyer
- **Phone:** (720) 913-8159
- **Email:** Andrew.miskell@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

A competitive solicitation was performed and O.J. Watson Company, Inc. has been awarded one of the items from this solicitation. The Vendor will be supplying Boss Brand Snow Equipment parts as part of this new Master Purchase Order agreement. The previous supplier of the Boss Brand parts was also O.J. Watson Company, Inc.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** 0037A0417 – O.J. Watson Company, Inc.
- b. **Duration:** Date of City Signature thru 7/31/2018, with three (3) possible annual renewals that would extend the MPO until 07/31/2021.
- c. **Location:** City Wide
- d. **Affected Council District:** All Districts
- e. **Benefits:** To allow our Public Works and DEN Fleet teams to continue to repair and maintain existing snow removal equipment.
- f. **Costs:** Total Allowable Aggregate Dollars for the entire life of the agreement, thru 07/31/2021, would be eight thousand dollars (\$800,000.00)

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____