

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

**Date of Request: 10/10/18**

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other: 3.2.6(e)

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Requesting 3.2.6(e) approval for a master purchase order/supplier contract for the purchase of HVAC filters for Denver International Airport

**3. Requesting Agency:** Denver International Airport

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Kenton Janzen	Name: Kenton Janzen
Email: <a href="mailto:Kenton.janzen@denvergov.org">Kenton.janzen@denvergov.org</a>	Email: <a href="mailto:Kenton.janzen@denvergov.org">Kenton.janzen@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This is a piggyback award from NASPO/State of Colorado Coop for air filters

**6. City Attorney assigned to this request (if applicable):**

**7. City Council District:**

District 11

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR18 1178 DIA

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**

3.2.6(e) request

**Vendor/Contractor Name:**

MSC Industrial Supply Co

**Contract control number:**

Supplier Contract 00003389

**Location:** N/A

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Two year initial contract with a one year extension.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$5,000,000.00	0	\$5,000,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A		

**Scope of work:** N/A

**Was this contractor selected by competitive process? Yes If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** 2018 Capital Replacement fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** None

**Who are the subcontractors to this contract?** None

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