

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by 3:00pm on Monday.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: _____

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: Request for City Council approval for expenditure associated with Wagner Equipment Co. agreement.

3. Requesting Agency: GENERAL SERVICES-PURCHASING DIVISION

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- Name: MICHAEL ROMERO
- Phone: 720-913-8122
- Email: michael.romero@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- Name: MICHAEL ROMERO
- Phone: 720-913-8122
- Email: michael.romero@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

- Ordinance Objective: City Council Approval per D.R.M.C. 3.26(E) for an existing Master Purchase Order Agreement between City and Wagner Equipment Co.
- Scope/Deliverable: OEM Caterpillar™ Parts/ Components

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a) Contract Control Number: Master Purchase Order Agreement: 0298A0813
- b) Duration: Current MPO has been awarded through July 31, 2015; additional renewals available.
- c) Location: Various City Agencies Fleet Maintenance Facilities and Vendor Warehouse
- d) Affected Council Districts: All are indirectly affected as these Parts/Components will be used to maintain City owned equipment utilized throughout the City.
- e) Benefits: The City receives a leveraged competitive price structure in relation to Caterpillar™ OEM components.
- f) Costs: Anticipated cap is \$1,250,000 if all renewals are executed.

7. Is there any controversy surrounding this ordinance? *NO*.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____