

ORDINANCE/RESOLUTION REQUEST

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 6/6/2017

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: Security Guard Services at DEN

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Aaron Barraza
- **Phone:** (303) 342-2261
- **Email:** Aaron.Barraza@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- **Name:** Dave LaPorte
- **Phone:** (303) 342-2269
- **Email:** Dave.LaPorte@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: Due to the unique nature and scope of the security objectives of DEN it is essential that the Security Personnel provide the following services: traffic management, building security, perimeter security, and airfield security.

- a. **Contract Control Number:** 201100310
- b. **Duration:** July 16, 2017 – February 1, 2018
- c. **Location:** DEN
- d. **Affected Council District:** 11
- e. **Benefits:** Services ensure DEN maintains regulatory compliance with Code of Federal Regulations (CFR) Parts 1500-1562 and the Transportation Security Administration (TSA) approved Airport Security Program (ASP). Without these security guard services, DEN would not maintain compliance with mandatory federal regulations and requirements.
- f. **Costs:** \$5,000,000.00

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$83,000,000	\$15,000,000	\$98,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/16/11-7/15/17- 6 years	7 months	February 1, 2018

- g. **Date Goals Assigned:** N/A
- h. **Goals:** N/A

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Type of Contract:

Professional Services > \$500K Lease Design or Construction for airport improvements > \$5M
 Grant IGA Sale of Real Property Sale of Personal Property

Vendor/Contractor Name: HSS, Inc.

Contract control number: 201100310

City's contract manager: Jessica Birnbaum

Was this contractor selected by competitive process? Yes

Has this contractor provided these services to the City before? Yes No

Term/Duration of contract/project: 2nd Amendment July 16, 2017 through February 1, 2018. Original contract term July 16, 2011 – July 15, 2014 with first amendment extending to July 15, 2017.

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 2

Renewal terms: July 16, 2017 – February 1, 2018. Currently, no plan to amend a third time.

Purpose: Professional service which supplies security guard services at DEN to ensure compliance with mandatory federal regulations required by the Transportation Security Administration (TSA) and Code of Federal Regulations (CFR) Parts 1500-1562.

Cost/value: \$15,000,000

Source of funds: O&M

Benefit: These services are necessary to ensure DEN maintains compliance with required federal regulations and stays in compliance with the airports TSA approved Airport Security Program (ASP). Without these services DEN would be out of compliance with mandatory security regulations.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: DEN

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____