

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 07/20/2020

Please mark one: Bill Request or Resolution Request

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves on-call contract execution with CTM INC for Parks' Site Development, Landscape, and Irrigation Installation Services.

3. **Requesting Agency:** Denver Parks and Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Michael Bouchard	Name: Jesus Orrantia
Email: Michael.bouchard@denvergov.org	Email: Jesus.orrantia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The performance of high quality site development, landscape and irrigation installation services on an individual work order basis at various scopes, at various locations, on a continuing on-call basis.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** Citywide

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0728

Date Entered: _____

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

On Call Services

Vendor/Contractor Name: CTM INC

Contract control number: PARKS-202055336

Location: Multiple locations, citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

9/01/2020 – 9/01/2023 / 3 Year Term

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$15,000,000	N/A	\$15,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
09/01/2020 - 09/01/2023	N/A	N/A

Scope of work:

Provide site development, landscape, and irrigation services for installation, rehabilitation, and renovation projects in City parks and other City property, and on structures and facilities located within City parks and other City property. Contracts will include multiple projects in various locations Citywide and in Mountain Parks. Individual Work Order limits of \$2,500,000 per each Work Order. Projects will be competitively bid within on call pool to ensure competitive pricing.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Various, multiple: CIP, Bond, Grant, etc.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 21% M/WBE

Who are the subcontractors to this contract?

CTM is M/WBE Certified and has committed to meeting a 50% Self-Performance goal for this contract.

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