

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 2/11/2026

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Midwest Connect LLC to add \$800,000.00 for a new total of \$1,200,000.00 to provide citywide mailing and presorting services. No change to contract term, citywide (GENRL-202580381/GENRL-202683126-01).

3. **Requesting Agency: General Services Contracts Office**

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Jesse Sitzman	Name: Jesse Sitzman
Email: jesse.sitzman@denvergov.org	Email: jesse.sitzman@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
Requesting to increase the existing contract by \$800,000.00 for a new total of \$1,200,000.00.

6. **City Attorney assigned to this request (if applicable): Brian Martin**

7. **City Council District: Citywide**

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Standard expenditure services contract

Vendor/Contractor Name (including any dba's): Midwest Connect LLC

Contract control number (legacy and new): GENRL-202580381 | GENRL-202683126-01

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many? 1st amendment**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

The term of this contract shall be from 12/1/2025 to 11/28/2028. The City and the vendor may mutually agree to renew and continue this contract for an additional two years, not to exceed 10/31/2030.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$400,000.00	\$800,000.00	\$1,200,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/1/2025 – 11/28/2028	NA	NA

Scope of work:

Service to be provided Citywide mailing and presorting services.

Was this contractor selected by competitive process? Yes, IFB #1009A **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: General Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): NA

Who are the subcontractors to this contract? NA

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