

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **9:00am on Friday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request

Date of Request: **09/29/2023**

### 1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment  
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change  
☐ Other:

### 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends an agreement with Northeast Denver Housing Center, Inc. to administer the Emergency Rental Assistance Program (ERAP), reducing the current contract amount of \$2,175,000 in Treasury ERAP funds by \$1,500,000 for a new total contract amount of \$675,000. The contract will serve an estimated 85 households. No changes to the contract term with expiration of 12/31/2023. (HOST-202370401-01)

### 3. Requesting Agency: Department of Housing Stability (HOST)

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Becca Channell	Name: Chris Lowell
Email: <a href="mailto:Becca.Channell@denvergov.org">Becca.Channell@denvergov.org</a>	Email: <a href="mailto:Christopher.Lowell@denvergov.org">Christopher.Lowell@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

This contract amends an agreement with Northeast Denver Housing Center, Inc. to administer the Emergency Rental Assistance Program (ERAP), reducing the current contract amount of \$2,175,000 in Treasury ERAP funds by \$1,500,000 for a new total contract amount of \$675,000. The contract funds will serve an estimated 85 households. No changes to the contract term with expiration of 12/31/2023.

This contract is funded through the United States Department of the Treasury, pursuant to Section 3201 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (ERA2). This is a continuation of the Emergency Rental Assistance Program previously established and funded through the United States Department of the Treasury, pursuant to Section 501(a) of Division N of the Consolidated Appropriations Act, 2021 (ERA1).

Northeast Denver Housing Center, Inc. will provide emergency rental assistance and housing stability services to eligible households in the City and County of Denver earning up to 80% of the area median income (AMI) that are unable to pay rent during or due to the COVID-19 pandemic. Assistance may also include relocation expenses such as deposit and first month's rent when necessary to relocate to another housing unit in order to maintain housing stability. The aggregate amount of financial assistance an eligible household may receive under ERA1 and ERA2 combined must not exceed 18 months.

### 6. City Attorney assigned to this request (if applicable): Eliot Schaefer

### 7. City Council District: Citywide

### 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet below\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):  
Professional Services > \$500K

**Vendor/Contractor Name:** Northeast Denver Housing Center, Inc.

**Contract control number:** HOST-202370401-01

**Location:** 1735 Gaylord Street, Denver, CO 80206

**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

**Contract Term/Duration** (for amended contracts, include existing term dates and amended dates):

Original Agreement: HOST-202266078 - 1/1/2023-12/31/2023

Proposed 1<sup>st</sup> Amendment: HOST-202370401-01 - 1/1/2023-12/31/2023

**Contract Amount** (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,175,000	-\$1,500,000	\$675,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2023-12/31/2023	N/A	N/A

### Scope of work:

These funds will be provided to Northeast Denver Housing Center, Inc. to be utilized for administration of the Emergency Rental Assistance Program (ERAP). The aggregate amount of financial assistance an eligible household may receive under ERA2, when combined with financial assistance under ERA1, must not exceed 18 months. The program is designed to help residents avoid an eviction and maintain housing stability by assisting low- and moderate-income residents (80% area median income and below) who are experiencing a financial hardship during or due to COVID-19.

**Was this contractor selected by competitive process?** Yes **If not, why not?** N/A

**Has this contractor provided these services to the City before?** ☒ Yes ☐

**Source of funds:** U.S. Department of Treasury Emergency Rental Assistance Program ERA2

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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