

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 7/20/22

Please mark one: Bill Request or Resolution Request

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Resolution to approve the execution of a new contract with LCPTTracker to provide certified payroll software as required by law for the enforcement of Denver’s prevailing wage.

3. Requesting Agency: Auditor’s Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jeffrey Garcia	Name: Jeffrey Garcia
Email: Jeffrey.garcia@denvergov.org	Email: Jeffrey.garcia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Under DRMC 20-76(d)(5), city contractors subject to prevailing wage must submit electronically certified payroll. LCPTTracker Inc. has provided Denver with certified payroll software since 2009. LCPTTracker Inc. is used by several city agencies and maintains the city’s certified payroll database. In 2021, LCPTTracker Inc’s contract with Denver International Airport to provide the city, including the Auditor’s Office certified payroll software expired. The proposed contract will extend LCPTTracker Inc’s software services to the city for an additional five years and be administered by the Auditor’s Office.

6. City Attorney assigned to this request (if applicable): Steve Hahn

7. City Council District: City-Wide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services > \$500K

Vendor/Contractor Name: LCPTTracker Inc.

Contract control number: AUDIT-202160376

Location: City-Wide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 1/1/22 – 12/31/26

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
	\$689,364	\$689,364

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
	1/1/22	12/31/26

Scope of work: Provide certified payroll software to the Auditor’s Office

Was this contractor selected by competitive process? No **If not, why not?** Only provider of required software

Has this contractor provided these services to the City before? Yes No

Source of funds:

Auditor’s Office Budget – proportional allocated by amount of covered work to the General Fund and DEN enterprise fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? No subcontractors

To be completed by Mayor’s Legislative Team:

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