

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: **REVISED November 18, 2010**

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

The City and County of Denver would like to execute a contract with Accela Inc. for the purpose of purchasing a license for, and implementing a commercial off-the-shelf enterprise system for Permitting, Licensing, Inspections and Plan Review to include professional services and licensing.

3. Requesting Agency: Technology Services

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Dan Roberts
- **Phone:** 720.865.2908
- **Email:** dan.roberts@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Dan Roberts
- **Phone:** 720.865.2908
- **Email:** dan.roberts@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The project will run for 18 months with six sequenced phases to support the implementation. The phase consists of:

1. Detailed Design of the business workflows and processes and the technology components which will support the business.
2. Installation of the software
3. Configuration of the software based on the analysis completed in the detailed design phase.
4. Testing which will consist of component, integration end-to-end and user acceptance testing.
5. Training of the users of the new system
6. Deployment or go-live support

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** CE15002
- b. **Duration:** 12/15/2010 to 01/01/2016
- c. **Location:** City-wide data systems
- d. **Affected Council District:** All
- e. **Benefits:**

- Help development projects move more quickly through our regulatory processes.
- In conjunction with the new Zoning Code, make Denver “the place” that developers want to do business.

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Date Entered: _____

- Improve the customer experience by consolidating points of entry into the process, providing consistency, predictability, transparency, and committing to doing our part quickly.
- Improve communication by providing a single point of contact for major projects and preparing a guidebook to how our process works.

f. Costs:

Professional Services – \$1,294,231.00

Licensing - \$990,347.85

Grand total for professional services and licensing is \$2,284,578.85

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None

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