

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: January 13, 2017

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

A Supplemental appropriation for \$1.6 million to the Liability and Claims Special Revenue Fund.

3. Requesting Agency: Budget and Management Office, Department of Finance

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Andrew Marzo/Stephanie Adams
- **Phone:** 720-913-5539/720-913-5512
- **Email:** Andrew.Marzo@Denvergov.org/Stephanie.Adams@Denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Andrew Marzo/Wendy Shea
- **Phone:** 720-913-5539/720-913-3112
- **Email:** Andrew.Marzo@Denvergov.org/Wendy.Shea@Denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

This request is for a supplemental appropriation totaling \$1.6 million to cover settlement costs for the City Attorney's Office.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** N/A
- b. **Duration:** N/A
- c. **Location:** N/A
- d. **Affected Council District:** N/A
- e. **Benefits:** Cover expenses incurred to Liabilities and Claims fund
- f. **Costs:** \$1.6 million

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None that the Department of Finance is aware of.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____