ORDINANCE/RESOLUTION REQUEST
Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: January 22, 2026

Please mark one: ☐ **Bill Request**   **or**   ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes**   ☒ _No

1. **Type of Request:**

☒ **Contract/Grant Agreement**   ☐ **Intergovernmental Agreement (IGA)**   ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation**   ☐ **Appropriation/Supplemental**   ☐ **DRMC Change**

☐ **Other:**

2. **Title:** Approves a contract with Carahsoft Technology Corporation for $4,000,000.00 and for five years to provide Microsoft professional services at Denver International Airport, in Council District 11 (PLANE-202580847).

3. **Requesting Agency:**   Department of Aviation

4. **Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Juan Lucero, Senior Vice President, CIO, Business Technologies	Name: Kevin Forgett, State and Local Legislative Advisor
Email: Juan.Lucero@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(who, what, why)
This request is for a new agreement between Carahsoft Technology Corporation and Denver International Airport (DEN). This contract will provide a Strategic Project-Based partner to offer implementation and support services for current and future Microsoft solutions.

The Microsoft Professional Services contract supports Vision 100 by modernizing DEN's technology application systems, strengthening operational governance, enhancing workforce training and adoption, and providing secure, scalable solutions that enable DEN to meet its long-term growth and strategic objectives.

6. **City Attorney assigned to this request (if applicable):** Austin Coad

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____   Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services >$500K

Vendor/Contractor Name (including any dba's): Carahsoft Technology Corporation

Contract control number (legacy and new): PLANE-202580847

Location: Denver International Airport

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include <u>existing</u> term dates and <u>amended</u> dates): Five years

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount *(A)*	*Additional Funds* *(B)*	*Total Contract Amount* *(A+B)*
$4,000,000	N/A	$4,000,000

Current Contract Term	*Added Time*	*New Ending Date*
Five years	N/A	Five years

Scope of work:
This contract will provide a Strategic Project-Based partner to offer implementation and support services for current and future Microsoft solutions.

Was this contractor selected by competitive process? No **If not, why not?** This procurement has been selected as part of a cooperative purchasing arrangement as outlined in Denver Revised Municipal Code Section 20-64.5 and meets the competitive selection requirements of Executive Order 8, Memorandum 8B

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Capital Improvement Plan and Operations and Maintenance

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A (No goals were assigned to this project due to Executive Order 8, Memorandum No. 8B)

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____